



# YORK CATHOLIC DISTRICT SCHOOL BOARD

**Invites applications for the position of:**

## **Director of Education and Foundation Chair**

### **Position Summary:**

Serving one of the fastest growing communities in North America, consisting of 103 schools over nine municipalities, York Catholic District School Board (YCDSB) is a leader in the Ontario's publicly funded education system. YCDSB's guiding principle is Catholic Education: nurturing students in a Christ-centered environment that provides an exemplary education with approximately 50,000 students.

The YCDSB is one of Ontario's top-performing school boards, with EQAO and OSSLT scores far exceeding provincial averages. With 97.5 per cent of YCDSB students graduating from secondary school in five years, the YCDSB has one of the province's highest graduation rates. YCDSB has over 8,000 staff with an annual operating budget of approximately \$530 million, making it one of the region's largest employers.

The new Director of Education & Foundation Chair will be a faith-filled Catholic leader grounded in Gospel values, Christ's teachings and Church doctrines and will evince a high level of personal integrity, moral fortitude and empathy in all aspects of decision making. This vital role will lead the process of establishing a Board Foundation including but not limited to working with the Trustees and Senior Team to define the Mission and Vision of the Foundation, working with legal counsel to create bylaws and apply for charitable registration status

The Director of Education & Foundation Chair is the most senior executive position in the York Catholic District School Board. For this pivotal role, the YCDSB is seeking a highly qualified, inspirational and personable leader who will continue to implement the Board's Multi-Year Strategic Plan while enhancing diversity, inclusion, and equity initiatives. The Director of Education & Foundation Chair will model and guide the transformation in learning/instruction, manage a highly complex and diverse organization, and foster interdependent relationships with stakeholders at all levels. Please note this role requires an in-office presence and is not available for remote work.

The ideal candidate will possess the management experience, long term visionary insight, and strong credentials necessary to effectively lead a large complex Catholic school board. Superior communication skills and an ability to initiate and foster strong relationships with all stakeholders will assist the new Director in working collaboratively to support YCDSB goals in the areas of faith development, equity and student achievement.

*Catholic Education Centre  
320 Bloomington Rd, Aurora, ON L4G 0M1- (905) 713-1211*

*Elizabeth Crowe Chair of the Board*



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## **Qualifications and Personnel Attributes:**

- A minimum Master's level education and post-graduate work, doctorate or similar and relevant certifications will be considered an asset
- Demonstrated commitment to on-going learning and personal development
- Participation/leadership in public speaking and thought leadership
- A track record of success in education which includes knowledge and experience in teaching and/or administration in both Elementary and Secondary panels.
- Meets Ministry criteria in terms of qualifications as Supervisory Officer under the Education Act and/or Minister's confirmation that the person to be appointed is eligible for the position.
- Inspires and motivates staff to effectively nurture student achievement.
- Demonstrates professional expertise through proven educational leadership in academic instruction and staff management to support the YCDSB in attaining its Mission and Vision.
- Exercises sound financial and budget management skills, ensuring that the business and operational functions of the Board are conducted in a prudent, transparent, and publicly accountable manner.
- Leads the organization to serve the social, physical, emotional, and spiritual needs of all YCDSB students without discrimination while working to remove any existing barriers to success.
- Exemplifies Catholic servant leadership in all that they say and do.
- Communicates effectively and builds meaningful relationships with all members of our Catholic learning community.
- Reinforces the integral relationship between Home, School, and Parish as the foundation of a strong Catholic education.
- Models the virtues of unity and courage by valuing equity and diversity.
- Acts as a visionary and motivational leader who is empowering and influential in the educational community.
- Comprehends the YCDSB Multi-Year Strategic Plan and is committed to monitoring and facilitating the achievement of all targets.

## **Skills and Competencies:**

- Builds Trust and fosters Transparency
- Commitment to the well-being of all students
- Commitment to Catholic Education
- Collaboration/Teamwork
- Fiscal Expertise/Proficiency
- Exemplifies Catholic servant leadership in all that they say and do
- Communication/Listening/Public Speaking
- Results Focused
- Vision Builder/Strategic Orientation
- Consistent Application of Board Policy
- Entrepreneurial Leader

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To explore this opportunity in confidence please contact Mandrake, our Executive Search Partner. A comprehensive position profile is available for qualified and interested candidates. To be considered for the role candidates must provide a complete resume and cover letter to: Stephen McColgan at [Smccolgan@mandrake.ca](mailto:Smccolgan@mandrake.ca) by October 4<sup>th</sup> at 2pm, Eastern Standard Time.

Thank you for taking the time to apply for this position. Please note that this role is an in-office position and not available for remote work. We appreciate your interest in the York Catholic District School Board, however, only applicants selected to continue to the interview process will be contacted.

## **Commitment to Equity:**

YCDSB is an equal opportunity employer committed to providing an environment of diversity and employment equity and is dedicated to creating a workplace culture of inclusiveness that reflects the diverse communities that we serve. We are proud to have built a culture that thrives on idea-sharing and collaboration, always finding ways to continue to create a warm, welcoming and inclusive work environment. We are committed to being an equitable employer, providing an inclusive environment for a diverse workforce, including but not limited to, women, persons with visible and invisible disabilities, Indigenous persons, and ethnic visible minorities.

## **Accessibility:**

The Board is committed to creating an accessible and inclusive workplace. We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. Disability-related accommodation during the application process is available upon request.

## **Diversity and Inclusion:**

Consistent with the YCDSB's commitment to fostering a diverse workforce, we especially welcome applications from individuals who would contribute to the further diversification of our staff, including but not limited to, those who are members of groups protected by the Human Rights Code. You are invited to voluntarily indicate if you identify as such a person. This information will be kept confidential.

## **Enhanced Police Information Check (E-PIC):**

As a condition of employment with the York Catholic District School Board, successful candidates will be required to submit an Enhanced Police Information Check (E-PIC) through Sterling Backcheck prior to commencing employment with the Board (valid if issued within the last 12 months).

## **Mission Statement**

With Jesus Christ as our model, we provide all students with a Catholic education rooted in equity, well-being and learning.

## **Vision Statement**

A recognized leader in Catholic education committed to inclusion, excellence and innovation that develops socially responsible global citizens.

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