



Superintendent of Education

Reports to: Director of Education

Location: Central Office(s) of the Board

Start Date: To Be Determined

Duration: Permanent

Salary: \$176,000.00

The Brant Haldimand Norfolk Catholic District School Board invites applications for the position of Superintendent of Education.

Under the direction of the Director of Education, the Superintendent of Education will work collaboratively as a member of the senior administration team to ensure program development, implementation, and monitoring of the Board's Multi-Year Strategic Plan. The Superintendent of Education will provide strategic and operational leadership at the system level, working collaboratively with Principals and other staff throughout the system. The Superintendent of Education will assist Senior Administration in setting and implementing the annual system priorities and operational directions for the Board including programs and services, system supervision, as well as providing support and direction to assigned staff at the system and school level.

This is an exciting opportunity to join a dedicated and dynamic staff. The successful applicant will have:

- to be a member of the Catholic Church and dedicated to the ideals of Catholic Schools.
- superior communication and interpersonal skills.
- demonstrated curriculum leadership and the ability to lead student achievement initiatives in schools.
- demonstrated educational leadership.
- a track record for innovation and change management.
- demonstrated problem-solving skills and the ability to foster positive working relationships with staff and parents.
- demonstrated involvement within a parish community.
- Demonstrated ability to implement strategic directions; enhance community partnerships; inspire teachers and support staff.
- Demonstrated experience implementing Government of Ontario Legislation; the Education Statutes and Regulations of Ontario; Ministry of Education Guidelines and Board policies.
- Demonstrated ability to develop, monitor and evaluate a strong team of school administrators to support excellence in education from a Catholic perspective.

QUALIFICATIONS AND EXPERIENCE:

- Supervisory Officer's Certificate from the Ontario Ministry of Education (or ability to complete qualifications in accordance with the *Education Act*).
- Member in Good Standing with the Ontario College of Teachers.
- Experience as a principal is an asset.
- Religious Education Specialist certificate or an academic background in Religious Education is an asset.
- Ontario College of Teachers Certification of Registration and Certificate of Qualifications.
- Strong understanding of Student Success and Catholic School Effectiveness.

KEY JOB REQUIREMENTS:

Reporting to the Director of Education and as a member of the senior administration team, the successful candidate will be responsible for:

- the supervision of a family of schools, principals; and
- other functions related to system level portfolios.

APPLICATIONS MUST INCLUDE:

In addition to the qualifications and experience outlined above, all candidates are expected to provide the following documents for a complete application package:

1. A cover letter and complete curriculum vitae providing evidence of the required qualifications.
2. Current Certificate of Qualification as issued by the Ontario College of Teachers.
3. Current pastoral reference from a Roman Catholic priest (must be dated within six (6) months of application).
4. A statement of philosophy of Catholic education highlighting experiences and examples of personal commitment to Catholic faith and witness (1 to 2 pages).
5. A current written professional reference from the applicant's current Director of Education.
6. The names and contact information of two (2) additional professional references from the applicant's current or previous work environment.
7. Written authorization to contact all references must be included with the application.

Applications must be submitted through Apply to Education – www.applytoeducation.com by **Monday, January 20, 2025** at 4:30 pm. Job Category: Teachers, Principals, Superintendents:

ATE Job Posting #3872100 – Posted on December 16, 2024

About Us:

The Brant Haldimand Norfolk Catholic District School Board offers a Christ-centered education to over 13,000 students from Brant, Haldimand and Norfolk counties, the City of Brantford, Six Nations of the Grand River and Mississaugas of the Credit First Nation. The district has approximately 2,100 full and part-time staff committed to supporting Belonging, Teaching and Learning, and Wellness for all. We currently have 28 elementary schools, 3 secondary schools and a multisite Alternative Education school, and 3 administrative offices. We are unique in that we belong to three Dioceses: Hamilton, London and St. Catharines. We are located within a one-hour radius of Toronto to the east, London to the west, and Kitchener-Waterloo to the north.

As a Catholic Community, we work with families and community agencies to provide the best learning environments to ensure that all learners reach their full potential and feel safe and included.

Equity, Diversity and Inclusion Statement

The Brant Haldimand Norfolk Catholic District School Board believes in giving each and every applicant an equal opportunity to succeed on their own merit and we strive to hire staff that reflect and support the diverse perspectives, experiences and needs of our students and our communities. We remain committed to upholding our Catholic values of equity and inclusion in our living, learning and work environments. Therefore, in pursuit of our values, we seek members who will work respectfully and constructively with differences and across the district in actualizing the Board's Multi-Year Strategic Plan. We actively encourage applications from individuals from all groups and specifically those groups that may experience systemic barriers. We value and respect the contributions that each person brings to enriching the Board and are committed to ensuring full and equal participation for all in the communities that we serve.

Accessibility and Accommodation Statement

We also recognize our duty to accommodate and to foster a culture of inclusion. Consistent with our Catholic social teachings and virtues, we will make any appropriate accommodation based on any of the protected grounds in the Human Rights Code to support candidate participation in the hiring process. When contacted, candidates will be provided with an overview of the various elements of the hiring process. If you require accommodation for reasons of disability in the application or interview process, please email your request to resumes@bhncdsb.ca in advance of any part of the process. All information received relating to a candidate's required accommodation will be addressed confidentially by Human Resource Services.

We thank all applicants for their interest, however, only those considered for an interview will be contacted.

Carol Luciani

Chair of the Board

Michael McDonald

Director of Education & Secretary

BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Excellence in Learning ~ Living in Christ

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