

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION
Association des administrateurs et des administratrices d'affaires des écoles catholiques de l'Ontario

MINUTES

2005 ANNUAL GENERAL MEETING

Friday September 23, 2005
Oakwood Inn Resort, Golf & Spa
Grand Bend, Ontario

President Bruce Gazley opened the 51th Annual General Meeting of the Association. The 2004-2005 Board of Directors were present as follows:

Present:

President:	Bruce Gazley
Vice-President	Shaun Redmond
Past President:	Anne-Marie Nicholson
Directors:	Grace Barnhardt
	Chris Demers
	Wally Easton
	Bryce Eldridge
	Jane Morrison
	Lin Steffler
Executive Director:	Norm Fortin

1. Call To Order

President Bruce Gazley called the meeting to order at 10:20 a.m.

2. Opening Prayer

President Bruce Gazley opened the meeting with a prayer.

3. Approval of Agenda

Motion: That the agenda for the OCSBOA 2005 Annual General Meeting be approved.

Moved by: Lin Steffler Seconded by: Jim LoPresti

Carried

4. Approval of 2004 AGM held on October 1, 2004

Motion: That the Minutes of the OCSBOA Annual General Meeting held on October 1, 2004 be approved as presented.

Moved by: Hugh Lee Seconded by: Gerry O'Neil

Carried

5. President's Report

President Bruce Gazley presented his report to the membership on the activities and achievements during the past year. Bruce also highlighted the fine efforts of the committee chairpersons. President Bruce's complete report is attached as Addendum #1.

Motion: That the President's Report be received.

Moved by: Jim Talbot

Seconded by: Kathie Johnson

Carried

6. Executive Director's Report

Executive Director Norm Fortin presented his report to the membership. He also recognized Marie Osborne, secretary to OCSOA, for her assistance with our secretarial needs. Norm's report is attached as Addendum #2.

Motion: That the Executive Director's Report be received.

Moved by: Jim LoPresti

Seconded by: Gerry Thuss

Carried

7. Auditors' Report

7.1 Auditors' Report

The Auditors' Report for the fiscal year September 1, 2004 to August 31, 2005 was published in the 2005 Conference Reports Package and circulated to the membership. The report was prepared by Dan Dyszczyszyn.

Motion: That the Internal Auditors' Report for the fiscal year September 1, 2004 to August 31, 2005 be approved as presented.

Moved by: Katie Johnson

Seconded by: Marilyn Midlidge

Carried

7.2 Appointment of Auditors for 2005 – 2006

Motion: That Dan Dyszczyszyn be appointed Auditors for the fiscal year September 1, 2005 to August 31, 2006.

Moved by: Lin Steffler

Seconded by: Jim Talbot

Carried

8. Committee Reports

Motion: That the following reports be received and approved as presented:

Moved by: Mat Roop

Seconded by: Bryce Eldridge

Carried.

8.1 Assessment/Admissions Committee
Anne Marie Nicholson, Committee Liaison

8.2 Constitution @ By-Laws
Anne Marie Nicholson, Past President

8.3 Finance
Wally Easton, Chair

8.4 Human Resources
Jim LoPresti, Chair

8.5 Plant, Health & Safety Committee
Bryce Eldridge, Chair

Demers and Norm Fortin for the excellent conference program and their efforts in making the 51st Annual Conference a special conference.

12. Adjournment

There being no further business, the 2005 Annual General Meeting adjourned at 10:50 a.m.

Approved by the Membership at the AGM held on September 22, 2006.

A handwritten signature in black ink on a light blue rectangular background. The signature reads "Thomas J. Kelly" in a cursive script.

Thomas J. Kelly, Executive Director

OCSBOA 2005 Conference & AGM

PRESIDENT'S REPORT 2005

On behalf of your colleagues on the Board of Directors, it is indeed a pleasure to extend to you a warm welcome to the Oakwood Inn Resort, Golf & Spa in lovely Grand Bend and our 51st Annual Conference and AGM.

Our conference theme, "Building Strength Through Co-operation", characterizes the strategic direction and activities which have been the focus of our Executive during this past year.

This year's Finance Seminar, presented in partnership with OCSTA during their AGM in April, was a great success and provided Trustees with valuable information on Board finances that will be of great benefit in the year to come. Thanks to Wally Easton, Grace Barnhardt, Gerry Thuss and Peter Derochie for their expertise.

In addition, partnership opportunities for our association have greatly increased this past year with CSBSA. This year's conference will provide our members with more detailed information on how this effective organization can benefit Boards through co-operation. Thanks to Peter Howarth for "steering" the CSBSA ship on our behalf as we navigate the uncharted waters ahead!

A special thank you to our Executive Director, Normand Fortin, whose "behind the scenes" efforts ensure OCSBOA is finely tuned to meet the needs of our members and their Boards. To Marie Osborne, without whom, Norm would not be able to accomplish all he does, thank you.

It has been my privilege to serve the association as President this past year and I look forward to seeing the plans we have put in place come to fruition over the next year. My thanks to my fellow Directors on the Board for their spirit of co-operation to realize a new vision for OCSBOA, and especially my Vice-President, Shaun Redmond for his insight and support.

In closing, please join in the celebration of another year of opportunity to make a difference at every level of our respective Boards. It is my hope that our association will play a key role in all your endeavors.

Respectfully submitted

Bruce Gazley
Durham CDSB

EXECUTIVE DIRECTOR'S ANNUAL REPORT 2005

This year, OCSBOA is celebrating its 51st year of service to Catholic Education. The theme of this year's conference is ***BUILDING STRENGTH THROUGH CO-OPERATION***. The challenge we now have before us is to focus on our association and determine who we are and how are we going to serve our members and our boards in the years to come. As I indicated in my last annual report, we have been experiencing a tremendous number of changes which have greatly impacted our Association in terms of our membership and our mission. Our membership has been steadily declining since 2001 and we seem to have lost some of our focus. Consequently, we have to inject a new vitality in order to continue the service that OCSBOA provides to its members and to the Catholic Education Community. ***Maintaining an effective association requires a cooperative effort from all of its members.***

In 2004, our 50th Anniversary celebrations provided the opportunity to fondly recall our history of service and accomplishments. **This proud legacy was made possible by strong leadership, team work and membership support**. OCSBOA's future depends upon our continuing commitment to the three elements that made it so successful during the first 50 years.

We must continue to look at various ways to keep current members and attract new ones to our Association.

<u>Year</u>	<u># of Members</u>
1991	239
1992	232
1993	226
1994	213
1995	194
1996	179
1997	162
1998	152
1999	145
2000	183
2001	196
2002	188
2003	182
2004	176
2005	169

Communication to our members is also of vital importance to our organization. We must not lose sight of this need and we must make it a priority for the incoming Board of Directors. It's not an easy task when we all have other commitments but we really have to make a concerted effort.

Lastly, I wish to thank the members of the Board of Directors for the opportunity to serve you as your Executive Director and for their assistance and support. My fourth year as your Executive Director has been an enjoyable experience for me. I look forward to continuing to serve you and Catholic Education for one more year.

2005 – 2006 will be my last year.

Respectfully submitted,

Normand W. Fortin
Executive Director