

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION
Association des administrateurs et des administratrices d'affaires des écoles catholiques de l'Ontario

M I N U T E S

2009 ANNUAL GENERAL MEETING

Thursday September 24, 2009
Nottawasaga Inn Convention Centre
Alliston, Ontario

President Isabel Grace opened the 55th Annual General Meeting of the Association. The 2008-2009 Board of Directors were present as follows:

Present:

Isabel Grace, President
Dave Bilenduke, Vice President
Dan Duszczyzyn, Past President
Michael Gray
Tracy McLennan
Joyce Mercier
Dave Morrissey
Gail Robinson
Angelo Romano
Tom Kelly, Executive Director

1. Call To Order

President Isabel Grace called the meeting to order at 1:05 PM.

2. Opening Prayer

"Qualities of a Leader" – prayed by all present.

3. Introduction of Board of Directors

Isabel Grace introduced the Board of Directors to the members in attendance.

4. Approval of Agenda

Motion: That the agenda for the OCSBOA 2009 Annual General Meeting be approved.

Moved by: Jeff Admans Seconded by: Jim LoPresti

Carried

5. **Approval of 2008 AGM held on September 25, 2008**

Motion: That the Minutes of the OCSBOA Annual General Meeting held on September 25, 2008 be approved as presented.

Moved by: Pia Elston Seconded by: Rosemarie McHugh

Carried

6. **President's Report**

President Isabel Grace's complete report is attached as Addendum #1.

Motion: That the President's Report be received.

Moved by: Anne Marie Nicholson Seconded by: Marilyn Midlige

Carried

7. **Executive Director's Report**

Executive Director Tom Kelly presented his report to the membership. Tom's report is attached as Addendum #2.

Motion: That the Executive Director's Report be received.

Moved by: Bryce Eldridge Seconded by: Paul McMahon

Carried

8. **Financial Statement and Financial Statement Review Report**

8.1 Financial Statement and Financial Statement Review Report

The Financial Statement and Financial Statement Reviewer's Report for the fiscal year September 1, 2008 to August 31, 2009 was published in the 2009 Conference Reports Package and circulated to the membership. The financial statement was prepared by Tom Kelly and reviewed by Gerry Thuss. Isabel Grace highlighted the financial statement.

Motion: That the Financial Statement and the Financial Statement Reviewer's Report for the fiscal year September 1, 2008 to August 31, 2009 be approved as presented.

Moved by: Wally Easton Seconded by: Sesh Maharaj

Carried

8.2 Appointment of Financial Statement Reviewer for 2009 – 2010

Motion: That Gerry Thuss be appointed Financial Statement Reviewer for the fiscal year September 1, 2009 to August 31, 2010.

Moved by: Paul McMahon Seconded by: Anne Marie Nicholson

Carried

9. Committee Reports

Each of the Directors presented their committee report.

Motion: That the following reports be received and approved as presented:

Moved by: Dennis Bazinet

Seconded by: Sandra Quehl

Carried

- Human Resources - Angelo Romano & Michael Gray
- Conference - Joyce Mercier
- Membership Services - Tracy McLennan
- Ministry of Education Liaison - Dan Duszcyszyn
- OCSTA Liaison - Gail Robinson
- Constitution & By-Laws - Nil Report

10. Honorary Membership Election

No Nominations were received for the 2008/2009 year

11. Election to Board of Directors

Past President Dan Duszcyszyn submitted the Nomination Report. There are two groups to be elected this year:

One year term: Two to be elected.

Two year term: Four to be elected

President Isabel Grace opened the nominations for the one year term positions. The following members were nominated in the report for the Board of Directors and have agreed to stand for a one year term:

One Year Term – 2009-2010

Joyce Mercier

Niagara Catholic DSB

Dave Bilenduke

Toronto Catholic DSB

As there were only two nominations for the two positions President Isabel Grace asked for someone to move and second that nominations be closed.

Motion: That the nominations for the one year term positions be closed.

Moved by: Jim LoPresti

Seconded by: Arnie Wohlgemut

Carried

Motion: That Joyce Mercier and Dave Bilenduke be appointed to the one year positions.

Moved by: John Hrajnik

Seconded by: Gerry Thuss

Carried

President Isabel Grace opened the nominations for the two year term positions. The following members were nominated in the report for the Board of Directors and have agreed to stand for the two year term:

Two Year Term – 2009-2011

Ian Gauld	Windsor-Essex Catholic DSB
Tracy McLennan	Wellington Catholic DSB
Anne Marie Nicholson	Huron-Perth Catholic DSB
Angelo Romano	Hamilton-Wentworth Catholic DSB

As there were only four nominations for the four positions President Isabel Grace asked for someone to move and second that nominations be closed.

***Motion: That the nominations for the two year term positions be closed.
Moved by: Scott Keys Seconded by: Mike McPhee***

Carried

***Motion: That Ian Gauld, Tracy McLennan, Anne Marie Nicholson and Angelo Romano be appointed to the two year term positions.
Moved by: Jim LoPresti Seconded by: Pia Elston***

Carried

12. 2010 Conference Dates and Location

President Isabel Grace reported that the 56th Annual conference will be held at Delta Guelph Hotel, Guelph, Ontario from September 22, 2010 to September 24, 2010.

13. Final Remarks

President Isabel Grace thanked everyone for coming to the conference. She expressed appreciation to the current members of the Board of Directors and Executive Director, Tom Kelly for their work and dedication on behalf of the Association during the past year. Isabel also thanked them for the excellent conference program and their efforts in making the 55th Annual Conference a highly successful conference.

14. Adjournment

Motion: There being no further business, that the 2009 Annual General Meeting be adjourned at 1:45 PM.

Moved by: Sesh Maharaj Seconded by: Bryce Eldridge

Carried

To be approved by the Membership at the AGM held on September 23, 2010.



Thomas J. Kelly, Executive Director

PRESIDENT'S REPORT 2009

ADDENDUM # 1

To the Members of OCSBOA

OCSBOA continues to build on our relationships with our partners in Education. Most visible of these relationships has been the participation by our members in numerous OCSTA projects; of particular note, the annual OCSTA Finance Seminar. Also, OCSBOA members are actively engaged in a host of sector committees and working groups whose efforts have had a significant positive impact on the business of education. Catholic School Business officials continue to be innovators and leaders in working cooperatively and collaboratively to effect efficiency within our Boards and the sector, which also is reflected in our conference theme this year, Leading the Way.

We should always be aware that we must continue to work to maintain Catholic education in the province of Ontario. There have been, and will continue to be, challenges to the existence of our school system. The coming year, leading up to the next provincial election, could see an increase in the rhetoric, and the debate will once again be placed on the front pages of the political agenda. The struggle for funding of Catholic education was a long one and we cannot afford to rest now.

Support for our association is growing, and the Board of Directors is thrilled with the new membership this past year. It is now our responsibility to take up the challenge to continue to demonstrate to our members, and other stakeholders, our value as an association. The diversity of members volunteering to serve on the Board of Directors helps to keep all corporate and business functions in the mix. We have structured the workshops at this year's conference to be of wide appeal and interest.

We've introduced a survey earlier this year and the feedback has been very helpful in shaping future direction of the association and in addressing members' professional development needs. Making the most of emerging and existing technologies, like webinars, will provide a vehicle for our members to stay connected to the association and to access professional development in a cost effective manner. With many eyes scrutinizing use of public funds, new and innovative ways to accomplish association goals are needed. Catholic School business officials are in the unique position of having opportunities to network within Catholic boards alone as well as throughout the broader sector.

Recent media coverage has once again pointed out what we all know and live every day. Catholic school boards in Ontario currently lead the way in providing a quality education to our students and are delivering outstanding student achievement. What is not always mentioned, but cannot be overlooked, is the strong contribution our members and the back office business and corporate functions make to our boards day in, day out. Those functions are as much responsible for the success of our students, but are not celebrated to the same extent the academic functions are. We have an opportunity, as well as a leadership responsibility, to celebrate our successes and contributions with all our school business officials.

Your continued support for the Association and Catholic Education is appreciated.

Respectfully submitted,



Isabel Grace C.A.
President

EXECUTIVE DIRECTOR'S REPORT 2009

ADDENDUM # 2

CONGRATULATIONS TO OCSBOA: Over the last few years the challenge has been before us as to how to continue OCSBOA as viable, vital organization. Over the last two years and especially this year membership has increased by 44 new members. The net membership has increased by 32 since 2007.

Kudos to our Board of Directors and members for seeing the need and taking the initiative to increase membership in their own boards, by speaking with fellow Senior Business Officials and staff, by speaking at events and by talking directly to Directors of Education.

Your tremendous effort has paid dividends. Your willingness to take on this effort in itself signifies the value you place on OCSBOA and Catholic Education.

This is the first step in revitalizing OCSBOA. The next step involves you the Directors and Members of OCSBOA. As you know OCSBOA is primarily a volunteer organization relying on the Directors and Members to bring forward issues and professional development of importance to all of the members. This is a large challenge for all of you with so many demands placed on your time both personally and professionally. Yet if you wish to have an organization that meets your needs you will need to find the processes and strategies that will realize these objectives. There won't be any simple solutions and the professional development you require isn't readily available. Your Membership Services Committee is endeavouring to meet this challenge. Recently they issued a survey to assess membership needs. They will be studying these results and developing strategies in the upcoming term of the Board of Directors. If OCSBOA is to be an effective resource to you as Members then you must rise to the challenge. It will be up to you make things happen. If we wait for others to do it then it simply won't happen. OCSBOA has been a strong organization because its members take action. Please remember if you want or need something you will need to take the LEAD.

This year OCSBOA is celebrating its 55th year of service to Catholic Education. The theme of this year's conference is "Leading the Way". The challenge we have before us is to ensure that Catholic Education survives and flourishes in the Province of Ontario. The question becomes; how can we make a difference through serving our members and our boards in the years to come. To this end, our Board of Directors is presenting you with a conference about how to LEAD.

At the time of writing this report we had 31 new delegates to the conference. Welcome and I hope you will find a conference and an organization that will meet your needs in the years to come.

Your organization basically operates through the following Committee Structure:

Today the committee chairs will provide you an overview of their activities this year. Congratulations on your successes.

The following is an outline of the committee functions for your information.

Membership Services – this committee will develop services that can be provided to members to enhance value of OCSBOA for all members: some examples include workshops, seminars and communications.

Conference – this committee will develop the annual conference program and will aim to provide current and relevant topics to members at the conference.

OCSTA Liaison – this committee will provide support as needed by the Ontario Catholic School Trustees Association by providing members for workgroups, committees and OCSTA/ OCSBOA Finance Seminar.

Ministry of Education Liaison – this committee will consult with the Ministry of Education on current business and finance issues and will provide feedback to OCSBOA and its members.

Human Resources – this committee will provide a wide range of consultative services to OCSBOA members in the areas of negotiations, benefits, arbitrations, contract language, Health & Safety, etc.

During this year I've had tremendous support from the all of the Board of Directors and especially from this year's President Isabel Grace. Thank you all for your guidance and support especially with the conference planning. I've also been blessed with excellent administrative support from Marie Osborne, especially her assistance with conference preparation. Marie is with OCSCOA and we share her secretarial / administrative services with them. Marie, I want to thank you for your support and dedication to OCSBOA and for the camaraderie we have shared over the past year.

Lastly, I wish to thank the Association and the members of the Board of Directors for the opportunity to serve you as your Executive Director.

Respectfully submitted,

A handwritten signature in cursive script that reads "Thomas J Kelly". The signature is written in black ink and is positioned below the typed name.

Thomas J Kelly
Executive Director
September 11, 2009