

**ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION**  
**Association des administrateurs et des administratrices d'affaires des écoles catholiques de l'Ontario**

**M I N U T E S**

**2010 ANNUAL GENERAL MEETING**

**Thursday September 23, 2010**  
**Delta Guelph Hotel,**  
**Guelph, Ontario**

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President Dave Bilenduke opened the 56<sup>th</sup> Annual General Meeting of the Association. The 2009-2010, Board of Directors were present as follows:

**Present:**

Dave Bilenduke, President  
Isabel Grace, Past President  
Michael Gray, Vice President  
Tracy McLennan  
Joyce Mercier  
Ian Gould  
Gail Robinson  
Anne Marie Nicholson  
Angelo Romano  
Tom Kelly, Executive Director  
Peter Marchini, Executive Director Designate

**1. Call To Order**

President Dave Bilenduke called the meeting to order at 3:20 PM.

**2. Opening Prayer**

"Prayer for Meeting" – prayed by all present.

**3. Introduction of Board of Directors**

Dave Bilenduke introduced the Board of Directors to the members in attendance.

**4. Approval of Agenda**

***Motion: That the agenda for the OCSBOA 2010 Annual General Meeting be approved.***

***Moved by: Dan Duszczyzyn      Seconded by: Sandra Pessione***

**Carried**

5. **Approval of 2009 AGM held on September 24, 2009**

***Motion: That the Minutes of the OCSBOA Annual General Meeting held on September 24, 2009, be approved as presented.***

***Moved by: Rosemary McHugh                      Seconded by: Erica Bailey***

**Carried**

6. **President's Report**

President Dave Bilenduke's complete report is attached as Addendum #1.

***Motion: That the President's Report be received.***

***Moved by: Erica Bailey                      Seconded by: Darlene Purkess***

**Carried**

7. **Executive Director's Report**

Executive Director Tom Kelly presented his report to the membership. Tom's report is attached as Addendum #2.

***Motion: That the Executive Director's Report be received.***

***Moved by: Gerry Thuss                      Seconded by: Marilyn Midlige***

**Carried**

8. **Audited Statements**

8.1 2009-10 Financial Statement and Auditor's Report

The Financial Statement and Financial Statement Reviewer's Report for the fiscal year September 1, 2009 to August 31, 2010 was published in the 2010 Conference Reports Package and circulated to the membership. The financial statement was prepared by Tom Kelly and reviewed by Gerry Thuss. Tom Kelly highlighted the financial statement. Gerry Thuss indicated he had no reservations in signing off on this years' statement.

***Motion: That the Financial Statement and the Financial Statement Reviewer's Report for the fiscal year September 1, 2009 to August 31, 2010 be approved as presented.***

***Moved by: Dan Duszczyszyn***

***Seconded by: Sandra Pessione***

**Carried**

8.2 Appointment of Financial Statement Reviewer for 2010 – 2011

Gerry Thuss indicated that it was his intent to step down after four years as OCSBOA auditor commencing with the 2010-2011 Fiscal Year. Dave Bilenduke asked Gerry to provide the membership what amount of work is required as auditor. He then asked if anyone would be interested in becoming the auditor for 2010-2011. Since there were no volunteers Dave asked that this item be placed on the next Board of Directors meeting agenda, for discussion.

***Motion: There was no motion made at this time.***

## 9. Committee Reports

Each of the Directors presented their committee report.

***Motion: That the following reports be received and approved as presented:***

***Moved by: Dan Duszczyzyn***

***Seconded by: Dan Dumas***

### **Carried**

9.1 Human Resources- Angelo Romano and Michael Gray presented their report to the membership.

9.2 Conference- Tracy McLennan provided information and attendance numbers regarding this years' conference. She indicated that a survey would be sent to the registrants for their feedback. She also advised the membership as to the location of the 2011 Conference.

9.3 Membership Services- Dave Bilenduke provided the membership with a summary of his report.

9.4 Ministry Liaison- Gail Robinson provided highlights of the Ministry Liaison Committee's Annual Report.

9.5 OCSTA Liaison- Isabel Grace provided highlights of this years' report especially highlighting the ECE implications and Early Learning Program.

***Motion: that the reports as presented be accepted.***

***Moved by: Dan Duszczyzyn***

***Seconded by: Dan Dumas***

9.6 Constitution & By-Laws- Isabel Grace provided explanations and rationale for the changes recommended to the Constitution and By-laws. The full report was provided to the membership. Tom Kelly mentioned that the term Purchasing be changed to Procurement. This was taken as a friendly amendment.

***Motion: that the Constitution and By-law Committee Report be received and approved as presented.***

***Moved by: Marilyn Midlige***

***Seconded by: Rosemary McHugh***

### **Carried**

## 10. Honorary Membership Election

Isabel Grace provided Tom Kelly's name for Honorary Membership.

***Motion: that Tom Kelly be awarded an Honorary Membership.***

***Moved by: Nancy Culham***

***Seconded by: Mary-Lou Pollon***

### **Carried**

**11. Election to Board of Directors**

Past President Isabel Grace indicated that five members were willing to stand for election as follows:

Dave Morrissey  
Erica Bailey  
Rosemary McHugh  
Michael Gray  
Donna Lee Reed

***Motion: that the nominations be accepted as presented***

***Moved by: Dan Dumas***

***Seconded by: Gerry Thuss***

**Carried**

**12. 2010 Conference Dates and Location**

President Dave Bilenduke reported that the 57<sup>th</sup> Annual conference will be held at the Hilton Hotel and Suites, Niagara Falls, from September 21-23, 2011.

**13. Other Business**

President Dave Bilenduke asked the membership if there was any other business that should be discussed. No one from the floor brought forward any other business.

**14. Final Remarks**

Dave Bilenduke thanked Tom Kelly and all outgoing Directors for their help and dedication to OCSBOA, and welcomed the new Executive Director Peter Marchini.

**15. Adjournment      **Time 3:50pm****

***Moved by: Dan Duszczyzyn***

***Seconded by: Rosemary McHugh***

**Carried**

***To be approved by the Membership at the AGM held on September 23, 2011.***

***Peter Marchini***



***Peter Marchini, Executive Director***