

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION
Association des administrateurs et des administratrices d'affaires des écoles catholiques de l'Ontario

M I N U T E S

2011 ANNUAL GENERAL MEETING
Thursday September 22, 2011
Hilton Hotel and Suites
Niagara Falls Ontario

President Michael Gray opened the 57th Annual General Meeting of the Association. The 2010-2011, Board of Directors were present as follows:

Present:

Michael Gray, President
David Bilenduke, Past President
Ian Gauld, Vice President
Dave Morrissey
Donna Lee Reid
Erica Bailey
Rosemarie McHugh
Anne Marie Nicholson
Angelo Romano
Peter Marchini, Executive Director

1. Call To Order

President Michael Gray called the meeting to order at 2:00PM.

2. Opening Prayer

"Qualities of a Leader" – prayed by all present.

3. Introduction of Board of Directors

Michael Gray introduced the Board of Directors to the members in attendance.

4. Approval of Agenda

Motion: That the agenda for the OCSBOA 2011 Annual General Meeting be approved.

Moved by: Gerry Thuss Seconded by: Arnie Wohlgemut

Carried

5. Approval of 2010 AGM held on September 23, 2010

Motion: That the Minutes of the OCSBOA Annual General Meeting held on September 23, 2010, be approved as presented.

Moved by: Joe O'Hara

Seconded by: Marjorie Geiss

Carried

6. President's Report

President Michael Gray's complete report was included in the AGM package. Michael thanked the corporate sponsors for attending and supporting our conference. He thanked Jim LoPresti for the wonderful job he did as this year's Master of Ceremonies. Michael also thanked the BOD and the ED and Maire Osborne for all their help in ensuring this conference would be a success. He also thanked Dufferin-Peel CDSB for providing us with meeting space throughout the year. He thanked Gerry Thuss for all the help he has provided over the years as Auditor.

Michael went on to review his report with the membership and in particular highlighted the many achievements recognized this past year. These included recognition of professional partners, better PD sessions for our membership, upgrading of the OCSBOA website, a Mission and Values Statement, and OCSBOA Prayer.

Motion: That the President's Report be received.

Moved by: Paul McMahon Seconded by: Jim LoPresti

Carried

7. Executive Director's Report

Executive Director Peter Marchini presented his report to the membership.

Motion: That the Executive Director's Report be received.

Moved by: Arnie Wohlgemut Seconded by: Paulette Littlejohns

Carried

8. Audited Statements

8.1 2010-11 Financial Statement and Auditor's Report

The Financial Statement and Financial Statement Reviewer's Report for the fiscal year September 1, 2010 to August 31, 2011 was published in the 2011 Conference Reports Package and circulated to the membership. The financial statement was prepared by Peter Marchini and reviewed by Gerry Thuss. Gerry highlighted the financial statement. Gerry Thuss indicated he had no reservations in signing off on this years' statement.

Motion: That the Financial Statement and the Financial Statement Reviewer's Report for the fiscal year September 1, 2010 to August 31, 2011 be approved as presented.

Moved by: John Hrajnik

Seconded by: Marilyn Midlige

Carried

8.2 Appointment of Financial Statement Reviewer for 2010 – 2011

Gerry Thuss indicated that it was his intent to step down after four years as OCSBOA auditor commencing with the 2011-2012 Fiscal Year. Michael Gray asked Gerry to provide the membership what amount of work is required as auditor. He then asked if anyone would be interested in becoming the auditor for 2011-2012. Since there were no volunteers Michael asked that this item be placed on the next Board of Directors meeting agenda, for discussion.

Motion: There was no motion made at this time.

9. Committee Reports

Each of the Directors presented their committee report.

Motion: That the following reports be received and approved as presented:

Moved by: Marjorie Geiss

Seconded by: Mike McPhee

Carried

9.1 Human Resources- Angelo Romano presented their report to the membership.

9.2 Conference- Anne Marie Nicholson provided information and attendance numbers regarding this years' conference. She also advised the membership as to the location of the 2012 Conference.

9.3 Membership Services- Donna Lee Reid and Ian Gauld provided the membership with a summary of his report.

9.4 Ministry Liaison- no report

9.5 OCSTA Liaison- no report

9.6 Constitution and By-Laws- no report

Motion: that the reports as presented be accepted.

Moved by: Jim LoPresti

Seconded by: Marilyn Midlige

Carried

10. Honorary Membership Election

Michael Gray provided Gerry O'Neill's name for Honorary Membership.

Motion: that Gerry O'Neill be awarded an Honorary Membership.

Moved by: Jim LoPresti

Seconded by: Marilyn Midlige

Carried

11. Election to Board of Directors

Michael Gray indicated that two members were willing to stay on the board for another year, Ian Gauld and Angelo Romano. Since Dave Bilenduke and Anne Marie Nicholson are retiring there is a need to fill these positions. Michael asked the membership if anyone was willing to stand for election to the board for a two year term. Mike McPhee nominated the following members to the board.

Joe O'Hara and Michelle Lamarche

Motion: that Joe O'Hara nomination be accepted.

Moved by: Mike McPhee

Seconded by: Gerry Thuss

Carried

Motion: that Michelle Lamarche nomination be accepted.

Moved by: Joyce Mercier

Seconded by: Susan Paoli

Carried

12. 2012 and 2013 Conference Dates and Location

President Michael Gray reported that the 57th Annual conference will be held at the Hockley Valley Resort, from September 26-28, 2012, and at Deerhurst Resort from September 25-27 2013.

Motion: that the 2012 Conference be held at Hockley Valley Resort and the 2013 Conference be held at Deerhurst Resort be approved.

Moved by: Natasha Short

Seconded by: Marilyn Midlige

Carried

13. Other Business

OCSBOA Mission and Values Statement and OCSBOA Prayer-Michael Gray reviewed the statement and prayer with the membership, and thanked them and the Board of Directors for their input. Michael indicated that both documents would be sent to the membership for comments and suggestions.

Motion: that the Draft Mission and Values Statement and OCSBOA Prayer be approved as presented, and that it be sent to the membership for any comments and suggestions.

Moved by: Marjorie Geiss

Seconded by: Michelle Lamarche

Carried

14. Final Remarks

Michael Gray again thanked all outgoing Directors for their help and dedication to OCSBOA, and thanked all those who took the time to attend this years' conference.

15. Adjourment **Time 2:55PM**

Moved by: Jim LoPresti

Seconded by: Marjorie Geiss

Carried

To be approved by the Membership at the AGM held on September 27, 2012.

Peter Marchini



Peter Marchini, Executive Director