ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

Association des administrateurs et des administratrices d'affaires des écoles catholiques de l'Ontario

MINUTES

2012 ANNUAL GENERAL MEETING Thursday September 27, 2012 Hockley Valley Resort Orangeville Ontario

President Michael Gray opened the 58th Annual General Meeting of the Association. The 2011-2012, Board of Directors were present as follows:

Present:

Michael Gray, President
David Bilenduke, Past President
Ian Gauld, Vice President
Dave Morrissey
Donna Lee Reid
Angelo Romano
Joe O'Hara
Michelle Lamarche

Peter Marchini, Executive Director

1. Call To Order

President Michael Gray called the meeting to order at 2:15PM.

2. Opening Prayer

"OCSBOA Prayer" - prayed by all present.

3. <u>Introduction of Board of Directors</u>

Michael Gray introduced the Board of Directors to the members in attendance.

4. Approval of Agenda

Motion: That the agenda for the OCSBOA 2012 Annual General Meeting

be approved.

Moved by: Anne Marie Nicholson Seconded by: Sandra Pessione

Carried

5. Approval of 2011 AGM held on September 22, 2011

Motion: That the Minutes of the OCSBOA Annual General Meeting held on September 22, 2011, be approved as presented.

Moved by: Dave Bilenduke Seconded by: Marilyn Midlidge

Carried

6. President's Report

President Michael Gray's complete report was included in the AGM package. Michael thanked the corporate sponsors for attending and supporting our conference. He thanked the Board of Directors for their support and hard work throughout the past year.

Michael went on to review his report with the membership and in particular highlighted the many achievements recognized this past year. He expanded on the many challenges Catholic boards face including Bill 115 and other financial issues. He thanked the Directors of Education for their ongoing support of OCSBOA. Michael spoke about the many projects that were completed within the past year including the partnership with Delta Hotels, and the finalization of the new OCSBOA website. He mentioned the ongoing work with HR staff from Public School Boards resulting in a partnership to lobby the government on HR and other labour relations issues. The by-laws and constitution were revised and amended over the summer and are being brought forward for approval at this AGM. The association logo was also revised. Michael again thanked the Directors for their support as well as Kathy Bagely, his assistant and Marie Osborne for all their support and work behind the scenes.

Motion: That the President's Report be received.

Moved by: Betty Stavropoulos Seconded by: Joyce Mercier

<u>Carried</u>

7. <u>Executive Director's Report</u>

Executive Director Peter Marchini presented his report to the membership.

Motion: That the Executive Director's Report be received.

Moved by: Marjorie Geiss Seconded by: Anne Marie Nicholson

Carried

8. Audited Statements

8.1 2011-12 Financial Statement and Auditor's Review

The Financial Statement and Financial Statement Reviewer's Report for the fiscal year September 1, 2011 to August 31, 2012 was published in the 2012 Conference Reports Package and circulated to the membership. The financial statement was prepared by Peter Marchini and reviewed by Roma and Associates a Chartered Accounting firm located in Windsor Ontario. This was the first review by the firm. A couple of items were highlighted including the accrual of interest into the fiscal period for interest earned on term deposits. As well CPP and EI payments owing on the Executive Directors honorarium were booked as a payable. In 2013 deductions will be taken and remitted. Roma and Associates have been contracted for a three year period.

Motion: That the Financial Statement and the Financial Statement Reviewer's Report for the fiscal year September 1, 2011 to August 31, 2012 be approved as presented.

Moved by: Marilyn Midlidge Seconded by: Tim Overholt

Carried

9. Committee Reports

Each of the Directors presented their committee report.

9.1 Human Resources- Angelo Romano presented their report to the membership. Michael Gray praised the work of the HR Committee.

- 9.2 Conference- Ian Gauld provided information and attendance numbers regarding this years' conference. He also advised the membership as to the location of the 2013 Conference.
- 9.3 Membership Services- Donna Lee Reid provided the membership with a summary of her report, which included the updated website and reduced membership fees offered late in the 2011/12 fiscal period.
- 9.4 Ministry Liaison- Joe O'Hara reviewed his report with the membership. He provided an update on the PDT discussions and its ramification to Catholic Boards.
- 9.5 OCSTA Liaison- Erica Bailey had provided a report for the AGM, which Michael Gray presented to the membership in her absence.
- 9.6 Constitution and By-Laws- Michael Gray highlighted the amendments to the by-laws and constitution which were mostly housekeeping in nature.

Motion: that the reports be accepted as presented.

Moved by: Marjorie Geiss Seconded by: Martin Farrell

Carried

10. <u>Honorary Membership Election</u>

Michael Gray provided Mike McPhee's name for Honorary Membership.

Motion: that Mike McPhee be awarded an Honorary Membership.

Moved by: Anne Marie Nicholson Seconded by: Natasha Short

Carried

11. Election to Board of Directors

Michael Gray indicated that two members were willing to stay on the board for another year, Ian Gauld and Angelo Romano. Since Dave Morrissey, Donna Lee Reid, Erica Bailey, Rosemarie McHugh, and he would assume the position of Past President there is a need to fill five positions. Michael asked the membership if anyone was willing to stand for election to the board for a two year. The following individuals were nominated by the membership.

Basil Ho Betty Stavropoulos Martin Farrell Beth Bjarnason Sandra Pessione Motion: that the nomination of the above noted individuals be accepted.

Moved by: Dave Bilenduke Seconded by: Lorraine Johnston

Carried

12. 2013 Conference Dates and Location

President Michael Gray reported that the 59th Annual conference will be held at Deerhurst Resort from September 25-27 2013.

Motion: that the 2013 Conference be held at Deerhurst Resort be approved.

Moved by: Dave Bilenduke Seconded by: Marilyn Midlige

Carried

13. Other Business

Michael Gray indicated to the membership that the Board of Directors have reviewed the contract of the Executive Director and have approved the contract for the 2012/13 fiscal year. He indicated that the terms and conditions have remained the same.

14. Final Remarks

Michael Gray again thanked all outgoing Directors for their help and dedication to OCSBOA, and thanked all those who took the time to attend this years' conference. He also thanked Father Tony Ricard for his presentation and with his help in providing mass today. He mentioned that the Ministry of Education staff were waiting to present their brief on Bill 115, which would follow the AGM.

15. Adjourment Time 3:02PM

Moved by: Sandra Pessione Seconded by: Marilyn Midlidge Carried

To be approved by the Membership at the AGM held on September 26, 2013.

Peter Marchini

Peter Marchini, Executive Director

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