

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION
Association des administrateurs et des administratrices d'affaires des écoles catholiques de l'Ontario

M I N U T E S

2020 ANNUAL GENERAL MEETING
Friday October 1 2020
Teleconference via Teams

President Joe O'Hara opened the 65th Annual General Meeting of the Association. Board of Directors were present as follows:

Present:

Joe O'Hara, President
Michael Gray Vice President
Kevin Sun-Past President
Betty Stavropoulos
Cathy McCabe
Stephanie Cox
Khaled Elgharbawy

Peter Marchini, Executive Director
Marie Osborne, Administrative Assistant
Angelo Romano and Pat Donanto were also noted as attending.

1. Call To Order

President Joe O'Hara called the meeting to order at 9:00AM.

2. Opening Prayer

The board of directors took part in the readings from the liturgy.

3. Approval of Agenda

Motion: That the agenda for the OCSBOA 2020 Annual General Meeting be approved.

Moved by: Kevin Sun

Seconded by: Stephanie Cox

Carried

4.1 Approval of 2018 AGM held on October 4, 2018

Motion: That the Minutes of the OCSBOA Annual General Meeting held on October 4, 2018 be approved as presented.

Moved by: Angelo Romano

Seconded by: Mike Gray

Carried

4.2 Committee Reports

The Committee reports for 2019 were received as information. The board did hold a conference in 2019 due to labor negotiations and work to rule.

Motion: That the 2019 Committee Reports be received.

Moved by: Mike Gray

Seconded by: Cathy McCabe

Carried

5. Presidents Report 2020

Joe presented his report to the AGM. He summarized the past year and all of the challenges we faced as an Association as well as Catholic School Board staff. He acknowledged our Honorary Member Sharron Duffy as well as our Outstanding Contribution award nominee Angelo Romano. He indicated that the association will honour these recipients at the 2021 Conference

Motion: That the Presidents Report for 2020 be received.

Moved by: Betty Stavropoulos

Seconded by: Cathy McCabe

6. Executive Director's Report

Executive Director Peter Marchini presented his report to the membership. Peter Indicated that although the membership registrations fell below budget mainly due to COVID the fiscal year did finish with a \$6465 surplus. Peter also noted the loss of the former OCSBOA Executive Director Tom Kelly.

Motion: That the Executive Director's Report be received.

Moved by: Stephanie Cox

Seconded by: Mike Gray

Carried

7. Audited Statements

7.1 2018-19 Financial Statement and Auditor's Review

The Financial Statement and Financial Statement Reviewer's Report for the fiscal year September 1, 2018 to August 31, 2019 were reviewed. The financial statements were prepared by Peter Marchini and reviewed by Roma and Associates a Chartered Accounting firm located in Windsor Ontario. For the fiscal period 2018-19 the Association incurred a surplus of \$1698.

Motion: That the Financial Statement and the Financial Statement Reviewer's Report for the fiscal year September 1, 2018 to August 31, 2019 be approved as presented.

Moved by: Betty Stavropoulos

Seconded by: Kevin Sun

Carried

7.2. 2019-20 Financial Statements and Auditors Review

Peter reviewed the financial statements ending August 31, 2020. Total revenues amounted to \$65850 with expenditures of \$59,387 resulting in an operating surplus of \$6465. The fund balance as of August 31 2020 amounted to \$66,959.

Motion: That the Financial Statement and Financial Statement Reviewers Report for the fiscal year September 1, 2019 to August 31, 2020 be approved as presented.

Moved by: Khaled Elgharbawy

Seconded by: Cathy McCabe

8. Committee Reports

Each of the Directors presented their committee report for the period 2019/20.

Each committee chair individually spoke to their reports as presented and highlighted various aspects of their committee meetings as well as input and efforts of their members.

Motion: That the 2019/20 Committee Reports be accepted as presented.

Moved by: Khaled Elgharbawy

Seconded by: Kevin Sun

9.1. Honorary Membership Award

Joe indicated that the membership was polled for nominees for the OCSBOA Awards. Joe provided the name of Sharron Duffy for the Honorary Membership Award.

Motion: that Sharron Duffy be awarded an Honorary Membership.

***Moved by: Stephanie Cox
Carried***

Seconded by: Cathy McCabe

9.2. Outstanding Contribution Award

There was no nominee for this award for 2020 due to the complications associated with COVID.

10. Election to Board of Directors

The report on Election of Board members was reviewed by Joe. The membership was also solicited however there were no nominations. Joe also asked that if any members in attendance wish to join the board to put their names forward.

Motion: that S Cox, C McCabe K Elgharbawy and K Sun be appointed as OCSBOA Board of Directors for the term of 2020/21.

***Moved by: Betty Stavropoulos
Carried***

Seconded by: Mike Gray

Presidents Position for 20/21

Joe asked for nominations from the floor. Betty nominated M Gray seconded by Khaled. Mike felt that with his new position and workloads he felt other members may be better suited at this time, however he was willing to assume the role of President.

Motion: That Mike Gray be nominated as President for the term 20/21.

***Moved by: Betty Stavropoulos
Carried***

Seconded by: Khaled Elgharbawy

Vice President Position

Joe asked for nominees for Vice President. Joe nominated Khaled Elgharbawy

Motion: that Khaled Elgharbawy be nominated as Vice President for 20/21.

Moved by: Joe O’Hara

Seconded by: Cathy McCabe

Kevin nominated Stephanie Cox and seconded by Betty. Stephanie felt that with her role as Director and committee chair she would need to decline. Joe indicated that Khaled would therefore be declared Vice President.

President Remarks

Mike Gray provided remarks regarding communications to Catholic Partners and the membership. Mike thanked the Directors and Joe for their dedication and willingness to stay on OCSBOA as Directors.

11. 2021 Conference Date and Location

President Joe O’Hara reported that the 66th Annual conference will be held at the Blue Mountain Resort from October 20-22.

12. Other Business

There was no other business to discuss.

13. Final Remarks

_____ Joe thanked all in attendance as well as the Board of Directors, Peter and Marie

Motion: that the AGM be adjourned at 10:20AM.

Moved by: Betty Stavropoulos

Carried by: Mike Gray

To be approved by the Membership at the 2021 AGM

Peter Marchini



Peter Marchini, Executive Director