ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

Association des administrateurs et des administratrices d'affaires des écoles catholiques de l'Ontario

MINUTES

2021 ANNUAL GENERAL MEETING Friday October 1 2021 Teleconference via Teams

President Mike Gray opened the 67th Annual General Meeting of the Association. Board of Directors were present as follows:

Present:

Michael Gray, President Khaled Elgharbawy, Vice President Joe O'Hara, Past President Kevin Sun Betty Stavropoulos Cathy McCabe Stephanie Cox Andrea Swinden

Peter Marchini, Executive Director Marie Osborne, Administrative Assistant Robert Havens Halton CDSB Tech Assistant A number of staff from various boards were also in attendance via Teams

1. Call To Order

President Mike Gray called the meeting to order at 8:40AM. He thanked those in attendance and asked S Cox to read the Land Acknowledgement.

2. <u>Opening Prayer</u>

Mike read the opening prayer. Nancy Davie prepared and read the Liturgy for the membership.

3. <u>Approval of Agenda</u>

Motion: That the agenda for the OCSBOA 2021 Annual General Meeting
be approved.Moved by: Kevin SunSeconded by: Khaled Elgharbawy

Carried

4.1 Approval of 2020 AGM held on October 1, 2020

Motion: That the Minutes of the OCSBOA Annual General Meeting held on October 1, 2020 be approved as presented.

Moved by: Stephanie Cox

Seconded by: Khaled Elgharbawy

<u>Carried</u>

5. <u>Presidents Report 2021</u>

Mike referred those in attendance to his report and thanked the Executive Director and Executive Assistant Marie Osborne. He also thanked the Board of Directors for giving their time and leadership in these busy times. He provided some comments regarding our keynote topic of Resilency.

Motion: That the Presidents Report for 2021 be received.Moved by: Stephanie CoxSeconded by: Kevin Sun

6. <u>Executive Director's Report</u>

Executive Director Peter Marchini presented his report to the membership. Peter indicated that although the membership registrations fell below budget mainly due to COVID and again the inability to hold an in person conference. As a result the fiscal year finished with a deficit of \$8600. He welcomed everyone to an in person conference at the Blue Mountain resort in 2022.

Motion: That the Executive Director's Report be received.Moved by: Stephanie CoxSeconded by: Mike GrayCarried

7. <u>Audited Statements</u>

7.1 2020-21 Financial Statement and Auditor's Review

The Financial Statement and Financial Statement Reviewer's Report for the fiscal year September 1, 2020 to August 31, 2021 were reviewed The financial statements were prepared by Peter Marchini and reviewed by Roma and Associates a Chartered Accounting firm located in Windsor Ontario. For the fiscal period 2020-21 the Association incurred a deficit of \$8656.

Motion: That the Financial Statement and the Financial Statement Reviewer's Report for the fiscal year September 1, 2020 to August 31, 2021 be approved as presented.

Moved by: Betty Stavropoulos <u>Carried</u>

Seconded by: Kevin Sun

8. **Committee Reports**

Each of the Directors presented their committee report for the period 2020/21

Each committee chair individually spoke to their reports as presented and highlighted various aspects of their committee meetings as well as input and

efforts of their members. Mike commented on the 2022 Conference to be held September 28-30 at the Blue Mountain resort and asked the membership for their input as to theme and keynote speakers. Joe thanked Angelo Romano and his committee as well as OCSTA.

Membership Committee-Peter provided comments regarding the membership drive for 2021/22 and will continue to work on growing our base.

CEFO-Mike thanked the now retired Paul DeCock for his work on this committee.

ECAB Liaison – Betty provided comments on her report and indicated that Cliff Inskip is the new chair of ECAB.

ICE Liaison-Mike indicated that OCSBOA is the chair of the ICE board for 21/22

Ministry Liaison – no comments

 $\ensuremath{\mathsf{OCSOA}}$ Liaison- Mike thanked John Kostoff and the $\ensuremath{\mathsf{OCSOA}}$ Directors for their support .

OCSTA Liaison- no further comments

Motion: That the 2020/21 Committee Reports be accepted as presented.Moved by: Cathy McCabeSeconded by: Stephanie Cox

9.1. Honorary Membership Award

Mike indicated that the membership was polled for nominee suggestions. Mike provided the name of John Kostoff for the Honorary Membership Award. Mike recognized and thanked John Executive Director of OCSOA for his many contributions to Ontario Catholic Boards

Motion: that John Kostoff be awarded an Honorary Membership for 2021/22

Moved by: Joe O'Hara Seconded by: Cathy McCabe Carried

9.2. Outstanding Contribution Award

Mike provided the name of Marie Osborne for the Outstanding Contribution Award for 2021. He commented on Marie's unselfish contribution and generosity over the years. On behalf of himself and the Board of Directors he thanked Marie.

Marie provided her comments and thanked the Board for this honor. *Motion: that Marie Osborne be awarded the Outstanding Contribution Award for 2021/22.*

Moved by: Brian Capovilla WCDSB Seconded by: Khaled Elgharbawy Carried

10. Election to Board of Directors

The report on Election of Board members was reviewed by Peter who indicated that two directors were retiring Joe O'Hara and Khaled Elgharbawy. The report indicated that an election for two to three directors is required. The boards

Constitution indicates that the board should consist of 9 Directors. With two Retirements the board complement will now consist of 6 Directors.

Mike asked if there were any nominees from the membership. Peter indicated that there were none. Mike called fro nominations from the floor three times. Mike asked that Peter send an email to the membership and also asked those in attendance on line to encourage their colleagues to become a Director.

Presidents Position for 21/22

Mike asked for nominations from the floor. There was some discussion regarding Nominees for the position of President It was decided that the decision on this matter would be dealt with at a future Board meeting.

Vice President Position for 21/22

Mike asked for nominees for Vice President. Again after some discussion it was decided that this matter would be referred to the first new board meeting.

President Remarks

No remarks at this time.

11. 2022 Conference Date and Location

Mike indicated that the 68th Annual conference will be held at the Blue Mountain Resort from September 28-30 2022.

12. Other Business

There was no other business to discuss.

13. Final Remarks

Motion: that the AGM be adjourned at 9:50AM.

Moved by: Betty Stavropoulos Carried by: Cathy McCabe

To be approved by the Membership at the 2022 AGM

Peter Marchini

Peter S. Marchin

Peter Marchini, Executive Director