

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

M I N U T E S

MEETING OF THE BOARD OF DIRECTORS

**May 4, 2018
Teleconference**

<u>Present:</u>	<u>Board</u>	<u>Title</u>
Kevin Sun	Duffein-Peel CDSB	Internal Auditor
Denise Jones	Dufferin-Peel CDSB	Benefits Manager
Siobhan Alexis	Toronto CDSB	WSIB Case Specialist
Maia Puccetti	Toronto CDSB	Superintendent of Facilities Services
Joe O'Hara	Halton CDSB	Executive Officer HR
Jessica Dalinda	Toronto CDSB	Supervisor Communications

Peter Marchini, Executive Director

Regrets:

Paul sent in his regrets.

1. Call To Order

The meeting was called to order at 1:30pm

1.1.Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The Our Father was recited by the Directors.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of May 4 2018 be approved, with the addition of item 6.7 ECAB plan design.

MOVED BY: SIOBHAN ALEXIS

SECONDED BY: JOE O'HARA

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from March 28 2018

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on March 28 2018 be approved as presented.

MOVED BY: KEVIN SUN

SECONDED BY: JOE O'HARA

CARRIED

5. Other Business Arising from Previous Meeting

5.1.2018 Conference Speakers

Peter provided information on the individuals that have indicated that they are willing to join our conference as presenters. The slots to fill are Thursday afternoon and Friday morning. At this time we have responses from Frank from ThinkDox C Cutterbuck from Isys, Eric from BLG John Sabo from OECM Mike McPhee from OCSTA Karim Kuperhause from PeopleAdmin and Dr Mark McGowan. After a great deal of discussion it was decided that Dr McGowan would be asked to present in 2019.

5.2.2018 Outstanding Contribution Award

There were no nominees received from the membership. Joe nominated Michelle Lamarche.

Motion: That M Lamarche be nominated as the 2018 Outstanding Contribution Award nominee.

Moved By: Joe O'Hara

Seconded By: Denise Jones

5.3.2018 Honorary Member Award

Kevin indicated that Pat Daly this years Honorary Award nominee will attend the Thursday Presidents dinner. Joe mentioned that Pat has always promoted OCSBOA at any meeting he has attended.

5.4. Website Update

Additional information regarding FM forms was provided to the Directors. Rob Whitelock recommended PAYPAL if the board were to decide to go with online payments. The FM form would be designed to suit our needs. There are costs associated with Paypal. The directors decided to not implement this at this time however the design should include the ability for a member to go online to register for the conference and Membership.

Motion: That the website redesign to be undertaken by Rob Whitelock at an estimated cost of \$2375 be approved with a draft design to be presented to the Board at the June meeting.

Moved By: Denise Jones

Seconded By: Joe O'Hara

5.5. Jessica Dalinda Maternity Leave

Jessica presented her resignation letter to the Board. Emma Moynihan from TCDSB will replace Jessica until the AGM in October. Joe obtained a gift card on behalf of the board.

5.6. Conference Planner

A copy of the updated planner was provided to the directors. The final planner was fully Discussed under 5.1

5.7. Conference Entertainment

The conference entertainment options were reviewed. The directors decided to go with R U Game in the amount of \$2850 +HST. This amount has been included in the conference Budget approved by the Board.

5.8. Committee Reports

5.8.1. OCSTA Liaison Committee

No report at this time.

5.8.2. MET

No report at this time.

5.8.3. Conference Committee

This item was discussed under 5.1.

5.8.4. HR Committee

Joe reviewed the agenda of the April 20 meeting. He indicated that it was a very active Committee meeting.

5.8.5. Membership

The current membership is now at 140 plus a few to come in from York. Personal emails will be sent out in the near future. Joe will touch base with Paula Dunn at Wellington.

5.8.6. Business Facilities

Maia indicated that a meeting was held at DPCDSB with approximately 10 people in attendance. Ministry initiatives were reviewed. Professional development was also discussed at which time Mark McGowan name was proposed as a possible speaker at our conference. The next meeting will be held in June. Maia will seek out an individual who may act as chair.

5.8.7. Communications Committee

No report at this time.

5.8.8. CEFO, ICE, OCSOA

Maia indicated that she will need to be replaced as the OCSBOA rep on CEFO. She suggested that Paul could take this on since the meetings are held at the Toronto CDSB.

ICE- no update at this time

OCSOA- Joe attended the AGM at which time the Executive Compensation issue was the main topic. Contracts for SO's is creating a major concern.

6. New Business

6.1. Letter from Amanda Alden

The letter from Amanda (HCSSB parent) pertaining to the sanctity of life motion was reviewed. Joe indicated that the matter was resolved at the last Halton CDSB board Meeting.

6.2. Director Maia Puccetti New Position

Maia indicated that she has accepted a senior administrative position with Halton District School Board. She wished to stay n until the October AGM.

6.3. OCSBOA Newsletter

Peter indicated that the April newsletter has not yet been published. There is still a need for news items. Kevin submitted his address for the newsletter. Peter and Marie will continue to work on obtaining items for this publication.

6.4. Sponsor Support

Todate there are 2 sponsors committed to the conference, Keel (\$2000) and Sharp (\$500). A follow up personal email will be sent out next week.

6.5. 2019 Horseshoe Valley Contract

The 2019 HV conference contract was reviewed.

Motion: That the Horseshoe Valley contract for the 2019 conference be Approved.

Moved By: Kevin Sun

Seconded By: Denise Jones

6.6.Human Resources Agenda

Joe reviewed the April 20th HR committee agenda under 5.8.4

6.7. ECAB Plan Design

The design was released this week. Joe indicated that the plan has a 95/5% copay. A dispensing fee of \$6 will be included which is very low. All school boards will be affected by this. The implementation is scheduled for June 1 2018. The cost of supplementaries must be signed on and sent back by June 3. Joe suggested that this plan should be sent out to the membership when available.

7. Executive Directors Reports

7.1. March 31 2018 Financials

Peter reviewed the financials with the Directors. The surplus in the initial budget will be Reduced due to the costs approved associated with the website design update. As well It is now unlikely that the \$2500 in accounts receivables will be collected.

Motion: That the March 31 2018 financialst be approved as presented

***Moved By: Kevin Sun
Carried***

Seconded By: Joe O'Hara

8. Next Meeting

The Directors agreed to June 13 2018

9. Adjournment

The meeting adjourned at 3:45PM

Approved by the Board of Directors meeting of January 2018



Peter S. Marchini, Executive Director