

**ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION**

**M I N U T E S**

**MEETING OF THE BOARD OF DIRECTORS**

**March 10, 2011  
OCSBOA Office 10:00AM**

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<b>Present:</b>	<b>Board</b>	<b>Title</b>
Michael Gray-President	Durham CDSB	Assistant Super. Of Human Resources
Ian Gauld Vice President	Windsor-Essex CDSB	Supervisor of Operations
Erica Bailey	Kenora CDSB	Superintendent of Adm. Services
Donna Lee Reid	Dufferin-Peel CDSB	Manager Supply Chain
Angelo Romanoa	Hamilton-Wentworth CDSB	Manager Labour &Emp. Relations
Anne Marie Nicholson	Huron Perth CDSB	Manager of Assessment &Plant
Dave Morrissey	Hamilton-Wentworth CDSB.....	Manager of Plant Operations
Dave Bilenduke.....	Toronto CDSB.....	

Peter Marchini, Executive Director-via teleconference

**Regrets:**

Rosemarie McHugh

**1. Call To Order**

President Michael Gray called the meeting to order at 10:00AM

**2. Opening Prayer**

Michael asked for any special intentions, and that we keep in mind any of our families that are experiencing difficulties at this time. Michael asked that we pray for the speedy recovery of Rosemarie who is ill at this time. Each Director provided their special intentions and recited a Hail Mary.

**3. Approval of Agenda**

***MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting March 10, 2011 be approved, with the addition of item 6.8 Mission Statement and Values.***

***MOVED BY: ANNE MARIE NICHOLSON***

***SECONDED BY: DAVE BILENDUKE***

***CARRIED***

**4. Approval of Minutes**

**4.1. Approval of Minutes from February 10, 2011**

***MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on February 10, 2011 be approved.***

***MOVED BY: IAN GAULD***

***SECONDED BY: ERICA BAILEY***

***CARRIED***

**5. Business Arising from the Minutes and Committee Reports**

## **5.1. Committee Reports**

### **5.1.1. Conference Committee-Anne Marie Nicholson, Ian Gauld, Michael Gray**

#### **5.1.1.1. Conference Planning Document-Anne Marie Nicholson**

Anne Marie is working with the Hilton regarding the wine tour and golf outing, as well as the dinner menus. Peter reviewed the budget line items with the Directors. The golf and wine tours should commence at approximately 11:30am. Anne Marie is looking at the social on Wednesday night and what type of entertainment may be available. Joyce will assist the group with the Eucharistic celebration. Angelo will ask Jim LoPresti if he would take on the Master of Ceremonies role this year. Peter will follow-up with speaker regarding possible theme. Need to delete item number 27 OECM from planning document. Topics for consideration are Social Media, School Fees, ELP etc. Michael will contact Carlos at McCarthys.

#### **5.1.1.2. Sponsor-Dave Bilenduke**

Dave will look at revising forms and having first letters sent out near end of March. Directors will send more contacts to Dave.

#### **5.1.2. OCSTA Liaison-Erica Bailey**

Erica provided an update regarding the AGM conference scheduled for April 28<sup>th</sup> at the Royal York in Toronto.

#### **5.1.3. Ministry of Education Liaison-Rosemarie McHugh, Angelo Romanoa**

The next meeting is to be held in May.

#### **5.1.4. Human Resources-Rosemarie McHugh, Angelo Romanoa**

Angelo reported on the meeting held February 11. Key issues from PPM 152 included Terms and Conditions for Principals and V.P.'s, Update on Reg. 309 proposed amendment to recognize CHRP designation for S.O. purposes. MOE is reviewing proposal, any action may not take place until after an election. Bill 138 in legislation has passed second reading. Negotiations will there be a framework to work with this year. Feelings are that boards will be on their own. Ontario Education Service Consortium may have a session this October. Next meeting is April 15 at Hamilton-Wentworth CDSB.

#### **5.1.5. Membership Services-Donna Lee Reid, Ian Gauld**

Peter provided an update on this year's membership which stands at 151. Some boards not renewing due to budget cutbacks. Ian reported that Paul Demarco will assist the board on revamping the website. Would like to have updated by end of June. Peter will contact St. Clair Catholic and Peter Derochie at Simcoe, and Dan at Wellington. Ian will contact the Director of Education at Huron Superior.

#### **5.1.6. Constitution and By-Laws-Erica Bailey**

No report at this time.

## **5.2. Other Business Arising from the Previous Meeting**

### **5.2.1. OCSBOA Update-Dave Bilenduke**

Dave provided a copy of his update for the Board of Directors. He will attend the Ontario Catholic Supervisory Officer Association Board meeting on Tuesday April 12th.

#### **5.2.2. Conference Sponsor-OCAS and Canadian Payroll Association**

Peter provided information on the noted two organizations who have requested to be sponsors at our 2011 Conference. Peter will forward the information to Dave Bilenduke.

#### **5.2.3. Website design-Michael Gray**

Ian Gauld indicated that Paul DeMarco from the Windsor-Essex Catholic District School Board will assist with the redesign of the OCSBOA website.

#### **5.2.4. Supply Chain Seminar-Update Donna Lee Reid**

Donna Lee reported that the seminar went well. Ministry staff were present. Effective April 1<sup>st</sup> new guidelines will be in place regarding procurement management that boards will be expected to follow. The area of greatest concern involves the definition of consultants. This will present a major concern to board facilities staff.

#### **5.2.5. April 1<sup>st</sup> PD LEED School-Dave Morrissey**

Dave reported that the invites were sent out and responses were being received.

#### **5.2.6. ICE Symposium Bussing-Michael Gray**

Michael provided information as to the number of organizations working with ICE on the Symposium scheduled for May 15-16, to be held at the Hilton Toronto Airport. Each board will be sending representatives from all staff components. OCSBOA's role is to secure bussing to move attendees from hotels to events and the mass. Gail Robertson has assisted in securing the 10 buses needed. Michael will meet with Sister Joan this week.

### **6. New Business**

#### **6.1. 2011 Conference Budget-Peter Marchini**

Peter reviewed the Conference Budget with the Directors. This year's surplus is projected at \$8858. A revised budget will be presented in April if an update on meals is available.

#### **6.2. Catholic Student Leadership Conference March 31-April 1<sup>st</sup>-Michael Gray**

Michael asked if one of the Directors might be able to attend this conference, to be held in Niagara Falls at the Fallsview. Ian may be able to attend some of the conference.

#### **6.3. MOE Declining Enrolment Study-Michael Gray**

Michael indicated that the MOE Declining Enrolment Study report was included in the Agenda for information purposes.

#### **6.4. Supervisory Officer Performance Appraisal-Michael Gray**

Michael provided the Directors with information on his conversation with Joan Fullerton, from the Ministry. Initially OASBO and OCSBOA were not invited to participate in the working group since it was already a very large group. Michael objected since so many

OCSBOA members would ultimately be affected. Michael did agree that the invited groups should be at the table. He suggested to Joan that he and Angelo would be available to attend.

#### **6.5. OCSTA White Paper**

Michael reviewed the response to the OCSTA White Paper made on behalf of OCSBOA. Peter will forward it to the membership.

#### **6.6. OCSOA AGM**

Dave Bilenduke will attend the OCSOA AGM in Windsor on behalf of OCSBOA.

#### **6.7. Ministry Consultations**

Michael thanked the Directors for their input on the GSN Consultation and as well the input provided by Erica on OCSBOA's response to the Special Education Report.

#### **6.8. Mission Statement and Values**

Michael asked that this item be deferred to the April meeting and that the Directors provide their reports prior to the meeting for all to review.

### **7. Executive Directors Reports**

#### **7.1. Financial Report to February 28, 2011**

Peter briefly updated the Directors on the Financial Statements for February and indicated That under Membership Fees the difference should be \$518 rather than (\$518).

***Motion: that the Financial reports to February 28, 2011 be approved as Corrected.***

***Moved By: Dave Morrissey  
Carried***

***Seconded By: Erica Bailey***

### **8. Information Reports**

#### **8.1. Action Item Report**

The action item report was reviewed. Michael asked that the Mission and Values statement Item be placed on the next agenda, and that the Directors send to Peter a copy of their Boards' statement so that they may be reviewed by the Board of Directors.

### **9. Next Meeting:**

**April 14, 2011 to be held at the OCSBOA office.**

### **10. Adjournment: Time 12:37PM**

***Moved By: Angelo Romanoa***

***Seconded By: Dave Morrissey***

***Carried***

***Approved by the Board of Directors on ----- 2011***

  
**Peter S. Marchini, Executive Director**

