

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

MINUTES

MEETING OF THE BOARD OF DIRECTORS

February 24 2012
Teleconference

Present:	Board	Title
Michael Gray-President	Durham CDSB	Super. Of Human Resources
Donna Lee Reid	Dufferin-Peel CDSB	Manager of Supply Chain
Joseph O'Hara	Halton CDSB	Executive Officer, HR
Erica Bailey	Kenora CDSB	Superintendent of Adm Services
Michelle Lamarche	Algonquin&Lakeshore CDSB	Manager of Human Resources
Angelo Romao	Hamilton-Wentworth CDSB	Manager of Lab. & Emp Relations

Peter Marchini, Executive Director
Michael Bator joined the meeting at 11:00AM

Regrets:

Dave Morrissey
Ian Gauld
Rosemarie McHugh

1. Call To Order-Michael Gray

Chair Michael Gray called the meeting to order at 10:10AM

The Board of Directors were asked if they had any special intentions they would like to share with the Board. The Directors shared a number of special intentions.

2. Opening Prayer

The OCSBOA Prayer was recited together.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of February 24, 2012 be approved, with the addition of item 6:10 Presidents Correspondence and 6:11 Ministry of Education Funding Project.

MOVED BY: JOE O'HARA

SECONDED BY: MICHELLE LAMARCHE

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from December 16, 2011

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on December 16, 2011 be approved as presented.

MOVED BY: JOE O'HARA

SECONDED BY: ERICA BAILEY

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.1. Committee Reports

5.1.1. OCSTA Liaison-Erica Bailey

OCSTA AGM and Finance Seminar for Trustees Committee met twice. This year's meeting is to be held in Kingston, therefore there will be a full day session. Gabe will present and receive questions. Three senior Catholic business officials will speak on GSN's and their impact on Catholic boards, the Trustee Training Module, and GSN Projections over the next five years, and impact on boards.

5.1.2. Ministry of Education Liaison-Joe O'Hara

Joe provided a brief overview of Provincial Discussion Table negotiations. There is an expectation that agreements will be in place before the end of the school year. The impressions are that many issues have been agreed to in previous meetings. The Drummond Report and other austerity measures are impacting board negotiations. Angelo feels there needs to be clear language in PDT agreements. The hope is there would be joint agreed upon implementation models with some minor housekeeping items.

5.1.3. Human Resources Committee-Angelo Romano

Angelo indicated that the meeting of February 10 2012 was postponed. The Feb. 16 and 17th Negotiation Session was well attended. A document was prepared to use with support groups. Angelo will send out a draft of the meeting items.

5.1.4. Membership Services-Donna Lee Reid

Donna indicated that there is concern over membership and boards are cutting back. Discussion ensued regarding sending HR Superintendents our membership package, and other information to distribute to staff. Our membership is currently 138 however 155 was included in this year's budget. Peter will work with Marie to compile a package to send to Michael to be included in the April OCSOA meeting.

5.2. Other Business Arising from the Previous Meeting

5.2.1. Michael Bator-Sponsorship

Michael Gray provided a professional background summary of Michael Bator and his current endeavours. Michael also provided information on how the Board of Directors have solicited sponsorship in the past. Michael Bator provided some background information on his client base and current business. He feels most vendors do not fully recognize Catholic School Boards, as far as sponsorship. From his experience vendors biggest complaint is that when they call a board they do not receive an email or return call. At a conference they are looking for Directors to assist them with contacts. At the dinner introductions should be made which would provide them an opportunity to connect with people. Often there is a VIP room where sponsors can meet staff from Boards. The key is personalizing the conference.

5.2.2. OCSBOA Auditor

Peter reviewed the proposal from Roma and Associates. The Directors felt the fee was reasonable however a release clause should be added. Peter will contact John Roma.

Motion: That the Roma and Associates proposal for unaudited financial Statement review engagement for the years ended August 31, 2012 to August 31, 2014, at a fee of \$1750 plus HST be accepted. A release clause will be added to the proposal.

***Moved By: Erica Bailey
CARRIED***

Seconded By: Michael Gray

6. New Business

6.1. OASBO/OCSBOA Finance Seminar Feb23-24-Michael Gray

Michael provided opening remarks at this year's conference, and thanked the committee for their work. Mike McPhee will be doing a session on HR issues.

6.2. 2012 Conference Speaker and Theme

Peter will email Ian to seek an update on the conference booklet for inclusion in the minutes. Michelle mentioned that she will contact Fr. Ricardo with the proposal of \$4000 plus expenses.

6.3. Conference Folder-Ian Gauld

This item was deferred. Peter will email Ian and ask that he provide an update.

6.4. Italy trip-Michael Bator

Michael indicated that in the past he has taken groups to Italy. The approximate cost is \$2500. This year the trip is scheduled for October 4-14. Michael Bator will forward information to the Directors and Peter will send to the membership.

6.5. OAPCE Annual AGM-Michael Gray

Michael indicated that OAPCE has forwarded a request for support. Sponsorship could range from \$250-\$500. If OCSBOA were to sponsor OAPCE they would be recognized at the conference.

MOTION: That OCSBOA provided sponsorship of the OAPCE Annual AGM in an amount not to exceed \$500.

***MOVED BY: Donna Lee Reid
CARRIED***

SECONDED BY: Erica Bailey

6.6. Strategic Site Selection-Peter Marchini

Peter reviewed the proposal received from Strategic Site Selection. The Directors expressed interest in having them present at the March 22 Board of Directors meeting.

6.7. OECTA AGM-Michael Gray

Michael indicated the meeting is to be held at Caesars in Windsor on March 13th. The cost for him to attend would be approximately \$500. Joe felt it was important to have a presence at the AGM. Peter indicated he would attend and would contact Ian to see if he also would attend.

6.8. Chief Negotiator/Sr. Labour Relations-Joe O'Hara

Joe indicated that Mike McPhee was approached by HR Superintendents with an interest in creating an association that would assist Boards with Labour Relations, by working closely with the Ministry of Education. A meeting was held in Toronto where it was agreed to move forward with this concept. A second meeting was held and the formal proposal idea was discussed. The majority felt a subcommittee of OASBO should be struck to work at lobbying and meeting with the Ministry. At this time Catholic HR staff are moving very cautiously on the concept of forming a subcommittee with OASBO. Michael shared the same concerns. The Directors felt that the Catholic system has a number of different issues from those of the Public Boards.

6.9. CODE Advisories-Michael Gray

Michael attended a CODE dinner meeting which included ECODE. Best Practice items

were distributed at the meeting. Michael will have these distributed to the Directors to see if they feel they should be forwarded to the membership.

6.10. Presidents Correspondence-Michael Gray

Michael reviewed his recent letters sent to Catholic partners such as Bishop Collins, congratulating him on his recent appointment, Carol Devine thanking her for her support over the years, Don Drone of ECCODE thanking Catholic Directors of Education for their continuing support of OCSBOA, and to the College of Teachers, congratulating them on the opening of their new offices. Michael also sent a letter to our OCSBOA membership outlining the Board of Directors approved strategic directions for this year.

6.11. Ministry of Education Funding-Michael Gray

Michael provided information regarding funding from the MOE for special projects on Professional Development. Donna indicated that Ministry staff she spoke with indicated funding could be available if the PD was of a joint session nature with the Public Boards. A plan would need to be submitted and forms to complete. Peter will contact Bill Blackie to see if he is on board in submitting a joint claim for funding of the Feb 23/24 Finance Seminar.

7. Executive Directors Reports

7.1. Financial Report to December 31, 2011 and January 31, 2012.

Peter briefly updated the Directors on the Financial Statements.

MOTION: That the financial report for December and January be approved as presented.

***MOVED BY: Michael Gray
CARRIED***

SECONDED BY: Erica Bailey

8. Information Reports

8.1. Action Item Report

The report was reviewed and will be brought forward for future meetings.

9. Next Meeting:

March 22, 2012 10:00AM at the OCSBOA Office.

10. Adjournment: Time 12:25PM

MOVED BY: Donna Lee Reid

SECONDED BY: Joe O'Hara

CARRIED

Approved by the Board of Directors on March 22, 2012.



Peter S. Marchini, Executive Director

