

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

M I N U T E S

MEETING OF THE BOARD OF DIRECTORS

**October 11, 2012
OCSBOA Office**

Present:	Board	Title
Ian Gauld	Windsor-Essex CDSB	Supervisor of Operations
Martin Farrell	Toronto CDSB	Coordinator-Materials Mgt
Joseph O'Hara	Halton CDSB	Executive Officer, HR
Angelo Romano	Hamilton-Wentworth CDSB	Manager HR
Beth Bjarnason	Dufferin-Peel CDSB	Supervisor Planning & Operations
Basil Ho	HuronPerth CDSB	Manager Info Tech
Sandra Pessione	Toronto CDSB	Assoc. Director of Bus. Services
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager of HR

Peter Marchini, Executive Director

Regrets:

Michael Gray

1. Call To Order-Executive Director Peter Marchini Chaired the Meeting

Chair called the meeting to order at 10:05AM

1.1.Attendance-Michael Gray sent his regrets.

1.2.Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The OCSBOA Prayer was recited together. The Directors provided their special intentions.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of October 11, 2012 be approved.

MOVED BY: SANDRA PESSIONE

SECONDED BY: BASIL HO

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from September 7, 2012 and September 27, 2012 AGM

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on September 7, 2012 and the AGM minutes held on September 27, 2012 be approved as presented.

MOVED BY: JOE O'HARA

SECONDED BY: ANGELO ROMANO

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.1. Election of President-conducted by Peter Marchini

Joe O'Hara moved and seconded by Michelle Lamarche that Ian Gauld be nominated as President, for the 2012-13 fiscal period.

Carried

Ian thanked the Board of Directors and mentioned that his objective for the coming year is to increase the membership as well as the attendance at the September conference.

Ian thanked Michael Gray for his leadership over the past two years.

5.2. Election of Vice President-conducted by the President

Ian nominated Angelo Romano to the position of Vice President. The motion was seconded by Martin Farrell.

Carried

Angelo thanked the Board of Directors for their support and expressed his willingness to continue with the Human Resources Committee.

5.3. Committee Assignments

5.3.1. OCSTA Liaison Committee

Martin Farrell and Michelle Lamarche expressed a willingness to sit on this committee.

5.3.2. Ministry of Education Liaison Committee

Sandra Pessione and Joe O'Hara were assigned to this committee.

5.3.3. Conference Committee

Ian Gauld will again Chair the Conference Committee.

5.3.4. Human Resources Committee

Angelo, Betty and Joe volunteered for this committee.

5.3.5. Membership Services Committee

Beth Bjarnason and Basil Ho volunteered to sit on this committee

5.4. Other Association Assignments

5.4.1. ICE

Sandra Pessione and Executive Director Peter Marchini will serve on this committee.

5.4.2. CEFO

Martin Farrell will sit on the Catholic Education Foundation of Ontario Committee.

5.4.3. OCSOA

Michael Gray will continue to represent OCSBOA.

5.4.4. CCDO

Ian Gauld and Peter Marchini will represent OCSBOA at CCDO.

5.5. Schedule of Meetings for 2012-13

It was generally agreed to meet on the third Thursday of each month, at 10AM at the OCSBOA office. The November meeting was set for Thursday November 22 at 10AM.

The subsequent meetings would be as follows:

December 20, January 13, February 21, March 21, April 18 (to be held at Deerhurst), May 16, June 20. Normally meetings are not held during July and August unless called by the Chair. The September meeting will be 25-27 at Deerhurst.

Joe O'Hara asked that we consider making video conferencing a priority project this year.

5.6. OCSBOA Directions-Focus for 2012-13-Ian Gauld

President Ian Gauld indicated that his goal for the upcoming year was to increase the membership and attendance at the AGM and Conference. He felt that every Board should have at least one member. He indicated that perhaps it is time to look at financial incentives to drive up our membership. He also indicated that we may need to budget dollars to purchase equipment for our annual conference in order to

eliminate the excessive rental costs we have experienced over the past two conferences.

5.7. Conference Follow-up

Peter will send out conference sponsor names for the Board of Directors in order that they may call and thank them personally for supporting this year's conference. Thank you cards have been ordered and will be sent out once they arrive.

6. New Business

6.1. Supervisory Officer Performance Appraisal Year One

Peter will keep the Board informed of any further developments. Sandra will mark in the time to participate in any teleconferences.

6.2. Liability Insurance Renewal

Peter reviewed the renewal notice with the Directors. Marty indicated that he will look at the idea of tendering this insurance during the year.

Motion: That the Liability Insurance received from Pearson Dunn in the amount of \$1890 including HST for the October 1 2012 – September 30 2013 be approved.

Moved By: Martin Farrell

Seconded By: Basil Ho

6.3. FACE Project

The October 18th is the scheduled date for the FACE Project for local boards. Further information will be distributed when available.

6.4. Conference Sponsorship 2012-P Marchini

The number of sponsors for the 2012 conference was reviewed. The Directors agreed to contact potential sponsors they know that may contribute.

6.5. OCSTA Response Putting Students First

Sharron McMillan from OCSTA forwarded information on the proposed legislation, and OCSTA's response to it. The Directors asked that this response be forwarded to the membership at the appropriate time.

7. Executive Directors Reports

7.1. Financial Report to September 30, 2012.

Peter briefly updated the Directors on the Financial Statements.

MOTION: That the financial reports for September 30, 2012 be approved as presented.

***MOVED BY: Sandra Pessione
CARRIED***

SECONDED BY: Beth Bjarnason

7.2. 2012-2013 Budget

Peter indicated that he hoped to forward the 2012-13 Fiscal Budget at the November meeting.

7.3. Conference Financials

Peter indicated that he is awaiting the final invoice from Hockley Valley and that once reviewed and paid he would be able to complete the Conference financials.

Joe asked that we have a debriefing of the conference at the November meeting.

8. Information Reports

8.1. Action Item Report

No report at this time.

9. Next Meeting:

November 22, 2012 10:00AM at the OCSBOA office.

10. Adjournment: Time 10:50AM

MOVED BY: Martin Farrell

SECONDED BY: Sandra Pessione

CARRIED

Approved by the Board of Directors on November 22, 2012.



Peter S. Marchini, Executive Director