

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

M I N U T E S

MEETING OF THE BOARD OF DIRECTORS

**December 13, 2012
Teleconference**

<u>Present:</u>	<u>Board</u>	<u>Title</u>
Ian Gauld	Windsor-Essex CDSB	Supervisor Caretaking
Martin Farrell	Toronto CDSB	Coordinator-Materials Mgt
Joseph O'Hara	Halton CDSB	Executive Officer, HR
Michael Gray	Durham CDSB	Superintendent HR
Basil Ho	HuronPerth CDSB	Manager Info Tech
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp

Peter Marchini, Executive Director

Regrets:

Sandra Pessione
Beth Bjarnason
Angelo Romano
Michelle Lamarche

1. Call To Order-Ian Gauld

Chair called the meeting to order at 2:05PM

- 1.1.**Attendance-Sandra Pessione, Beth Bjarnason Michelle Lamarche and Angelo Romano sent their regrets.
1.2.Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The OCSBOA Prayer was recited together.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of December 13, 2012 be approved, with the addition of item 5.6 Deerhurst Resort Contract 2013.

MOVED BY: JOE O'HARA

SECONDED BY: BASIL HO

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from October 11, 2012

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on November 22, 2012 be approved as presented.

MOVED BY: MARTIN FARRELL

SECONDED BY: BETTY STAVROPOULOS

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.1. 2014 Conference Site Selection-Angela Visconti

Angela had forwarded a revised schedule with updated figures for room costs etc from the two Collingwood Resorts and Nottawsaga for September and October 2014. Further information will be forwarded to the Directors in January.

5.2. Conference Speakers

Ian indicated that we have received information on possible speakers. He mentioned a number of potential speakers including Margaret Trudeau. Betty indicated that the speaker at the OASBOI Conference was well received. Peter will follow up with Jeff at NSB.

5.3. OCSTA Finance Seminar May 2013

No further information at this time.

5.4. 2012-13 Draft Budget

Peter reviewed the Draft Budget with the Directors and indicated that it currently would result in a deficit of \$15561. Ian indicated that he spoke with the staff at Hockley Valley however his feeling was that they would not reduce the cancellation charges. Mike Gray suggested that a letter be forwarded to the owner of the resort, on behalf of the Board. The budget item will be brought to the January meeting.

5.5. Hockley Valley Final Invoice

Peter reviewed the final invoice from Hockley Valley and the issue of the cancellation Fee of \$11978. The Directors suggested that the invoice be paid less the disputed amount of \$11978.

Motion: That the amount owing of \$37428.45 be paid excluding the \$11978 cancellation fee and a letter under the President's signature be forwarded to the owner of the resort asking for a reduction in this fee.

Moved By: MICHAEL GRAY

Seconded By: BETTY STAVROPOULOS

5.6. Deerhurst Resort Contract 2014

Peter indicated that for each night of the conference we had reserved 85 rooms. He suggested that be adjusted to 70 for Wednesday and 80 for Thursday nights. The Directors approved these adjustments and directed that an email be sent to the Deerhurst.

6. New Business

7. Executive Directors Reports

7.1. Financial Report to November 30, 2012.

Peter briefly updated the Directors on the Financial Statements, and indicated that the 2012-13 Budget has not been entered since it has yet to be finalized.

MOTION: That the financial reports for November 30, 2012 be approved as presented.

***MOVED BY: MARTIN FARRELL
CARRIED***

SECONDED BY: IAN GAULD

8. Information Reports

8.1. Action Item Report

No report at this time.

9. Next Meeting:

January 24, 2013 10:00AM via Teleconference. The subsequent meetings have been tentatively set as follows:

**February 21 10:00AM Teleconference
March 21 10:00AM OCSBOA Office
April 18 Deerhurst Resort
May 16 10:00AM OCSBOA Office
June 20 10:00AM OCSBOA Office**

10. Adjournment: Time 2:50PM

MOVED BY: BETTY STAVROPOULOS

SECONDED BY: MICHAEL GRAY

CARRIED

Approved by the Board of Directors on , 2013.


Peter S. Marchini, Executive Director