

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

M I N U T E S

MEETING OF THE BOARD OF DIRECTORS

**March 21, 2013
Teleconference**

<u>Present:</u>	<u>Board</u>	<u>Title</u>
Ian Gauld	Windsor-Essex CDSB	Supervisor Caretaking
Sandra Pessione	Toronto CDSB	Financial Officer&Treasurer
Joseph O'Hara	Halton CDSB	Executive Officer, HR
Basil Ho	HuronPerth CDSB	Manager Info Tech
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp
Beth Bjarnason	Dufferin-Peel CDSB	Supervisor Planning and Operations
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager HR

Peter Marchini, Executive Director

Regrets:

Angelo Romano, Michael Gray and Martin Farrell

1. Call To Order-Ian Gauld

Chair called the meeting to order at 10:10AM

1.1.Attendance-Michael Gray, Martin Farrell, and Angelo Romano sent their regrets.

1.2.Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The OCSBOA Prayer was recited together.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of March 21, 2013 be approved.

MOVED BY: BETTY STAVROPOULOS

SECONDED BY: JOE O'HARA

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from February 21, 2013

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on February 21, 2013 be approved.

MOVED BY: BASIL HO

SECONDED BY: MICHELLE LAMARCHE

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.1. 2014 Conference Site Selection

Peter indicated that he is waiting for information from Angela regarding the meal plan for the 2014 Conference.

5.5. Committee Reports

5.1.1 OCSTA Liaison-Martin and Michelle

No further report at this time. There is an OCSTA Labour Relations meeting on March 22.

5.1.2. MET-Joe and Sandra

Joe reported that the MET is requesting information and suggestions from School Boards through OCSTA with regards to future negotiations.

5.1.3. HR-Angelo, Joe and Betty

A meeting is scheduled for April 19th at the HWCDSB.

5.1.4. Membership Services-Ian, Basil and Beth

Ian asked that Directors who have not already done so submit a bio and picture to Peter for the website. Peter indicated that the membership now is at 151 with a budget at 165.

5.1.5. Conference-Ian

Ian will forward the conference draft flyer to the directors. This will be sent to the Membership as an alert to this year's conference. There was discussion regarding a speaker during the lunch hour. The Directors felt the lunch hour may be a time to network with sponsors and other delegates. This year the sponsors will be contacted via email rather than by letter. Peter will provide talking points for the Directors that they may use when calling on sponsors. Discussion ensued regarding break out sessions.

6. New Business

7. Executive Directors Reports

7.1. Financial Report to February 28, 2013.

Peter briefly updated the Directors on the Financial Statements.

MOTION: That the financial reports for February 28, 2013 be approved as presented.

***MOVED BY: Sandra Pessione
CARRIED***

SECONDED BY: Basil Ho

7.2. 2013 Conference Budget

Peter reviewed the draft 2013 Conference Budget. There was discussion regarding the Fee structure including an early bird fee. As well the level of sponsorship was reviewed.

MOTION: That the 2013 Conference sponsorship levels be revised as follows:

Bronze-delete

Silver-\$500

Gold-\$1000-to include 2 BarBQ and 2 President Dinner tickets

Platinum-\$2000-to include 4 BarBQ and 4 President Dinner tickets

***MOVED BY: Sandra Pessione
CARRIED***

SECONDED BY: Joe O'Hara

MOTION: That the 2013 Conference Budget be approved with the following amendment to the fee structure. The member fee be set at \$475 plus HST and the early bird fee be set at \$425 plus HST. (to be paid by June 15 2013).

**MOVED BY: Sandra Pessione
CARRIED**

SECONDED BY: Michelle Lamarche

8. Information Reports

8.1. Action Item Report

No report at this time.

9. Next Meeting:

April 25, 2013 12:00PM at the Deerhurst Resort. The subsequent meetings have been tentatively set as follows:

**May 16 10:00AM OCSBOA Office
June 20 10:00AM OCSBOA Office**

10. Adjournment: Time 11:50AM

**MOVED BY: Sandra Pessione
CARRIED**

SECONDED BY: Basil Ho

Approved by the Board of Directors on April 25, 2013.



Peter S. Marchini, Executive Director