

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

MINUTES

MEETING OF THE BOARD OF DIRECTORS

April 25, 2013
Teleconference

Present:	Board	Title
Ian Gauld	Windsor-Essex CDSB	Supervisor Caretaking
Sandra Pessione	Toronto CDSB	Financial Officer&Treasurer
Basil Ho	HuronPerth CDSB	Manager Info Tech
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager HR

Peter Marchini, Executive Director

Regrets:

Angelo Romano, Michael Gray, Joe O'Hara, Beth Bjarnason and Martin Farrell

1. Call To Order-Ian Gauld

Chair called the meeting to order at 10:10AM

1.1.Attendance-Michael Gray, Martin Farrell, Beth Bjarnason, Joe O'Hara and Angelo Romano sent their regrets.

1.2.Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The Our Father was recited together.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of April 25, 2013 be approved.

MOVED BY: SANDRA PESSIONE SECONDED BY: BASIL HO

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from March 21, 2013

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on March 21, 2013 be approved.

MOVED BY: BETTY STAVROPOLOUS SECONDED BY: SANDRA PESSIONE

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.1. 2014 Conference Site Selection

Peter indicated that he is waiting for information from Angela regarding revisions to the Blue Mountain contract for the 2014 Conference.

5.2. Committee Reports

5.2.1 OCSTA Liaison-Martin and Michelle

Ian will bring greetings on behalf of OCSBOA at the May 2 annual OCSTA Conference.

OCSTA has asked OCSBOA for a donation in support of this years' conference. After lengthy discussion by the Directors approval of a donation was agreed upon.

MOTION: That a \$500 donation be made to this years' OCSTA Finance Seminar.

***MOVED BY: Sandra Pessione
CARRIED***

SECONDED BY: Basil HO

5.2.2. MET-Joe and Sandra

No report at this time.

5.2.3. HR-Angelo, Joe and Betty

Betty attended a conference call regarding the structure of the new HR Joint Committee, which has been established to deal with contractual matters. There is a renewed effort to bring this group together. Catholic boards would be represented with 6 members. Each Catholic board would elect a member from their senior HR staff. Public boards Would also have 6 members on the Executive. The hope is to hold a meeting on June 5.

5.2.4. Membership Services-Ian, Basil and Beth

Peter indicated that the membership is now 155, which is 10 short of our budget.

5.2.5. Conference-Ian

Still needed is a MC and a candidate for the Annual Outstanding Achievement award, and Honorary membership. After some discussion a motion was put forward.

MOTION: That Joyce Mercier be nominated for the Outstanding Achievement Award.

***MOVED BY: Ian Gauld
CARRIED***

SECONDED BY: Basil Ho

5.3. Conference Brochure

MaryAnn and Ian are finalizing the brochure which should be sent out within a week.

5.4. Conference Planner

Peter reviewed the conference planner. Peter will contact Joe O'Hara who suggested Michael Robinson from OMERS for the Friday morning session.

5.5. Conference Sponsor Letter

Peter reviewed the letter with the Directors. It was suggested that a thank you line be included for those who contributed last year. Marie will send out the letters shortly.

5.6. Conference Sponsor Sign Up Form

The form was reviewed and some revisions were suggested.

6. New Business

6.1. OCSBOA Rep on OCSOA

This item was deferred.

6.2. Blue Mountain Deposit

Peter indicated that a deposit in the amount of \$5000 is owing.

MOTION: That the initial deposit amount owing of \$5000 to Blue Mountain be paid.

***MOVED BY: Betty Stavropoulos
CARRIED***

SECONDED BY: Ian GAULD

7. Executive Directors Reports

7.1. Financial Report to April 30, 2013.

Peter briefly updated the Directors on the Financial Statements.

MOTION: That the financial reports for April 30, 2013 be approved as presented.

***MOVED BY: Sandra Pessione
CARRIED***

SECONDED BY: Ian Gauld

8. Information Reports

8.1. Action Item Report

No report at this time.

9. Next Meeting:

MAY 16, 2013 10:00AM at the OCSBOA office. The subsequent meetings have been tentatively set as follows:

June 20 10:00AM OCSBOA Office

10. Adjournment: Time 11:30AM

***MOVED BY: Sandra Pessione
CARRIED***

SECONDED BY: Michelle Lamarche

Approved by the Board of Directors on May 16, 2013.



Peter S. Marchini, Executive Director