

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

MINUTES

MEETING OF THE BOARD OF DIRECTORS

September 5, 2013  
Teleconference

---

<b>Present:</b>	<b>Board</b>	<b>Title</b>
Ian Gauld	Windsor-Essex CDSB	Supervisor of Operations
Martin Farrell	Toronto CDSB	Coordinator-Materials Mgt
Angelo Romano	Hamilton-Wentworth CDSB	Manager HR
Beth Bjarnason	Dufferin-Peel CDSB	Supervisor Planning & Operations
Basil Ho	HuronPerth CDSB	Manager Info Tech
Sandra Pessione	Toronto CDSB	Assoc. Director of Bus. Services
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager of HR
Mike Gray	Durham CDSB	Superintendent Human Resources

Peter Marchini, Executive Director

**Regrets:**

Michael Gray

**1. Call To Order-Ian Gauld Chaired the Meeting**

Chair called the meeting to order at 10:05AM

**1.1.**Attendance all Directors were in Attendance

**1.2.**Declaration of Interest-no Director declared a conflict with regards to the agenda.

**2. Opening Prayer**

The OCSBOA Prayer was recited together. The Directors provided their special intentions.

**3. Approval of Agenda**

***MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of September 5, 2013 be approved, with the addition of item 7.1 June 30, 2013 Financial Statements.***

***MOVED BY: MARTIN FARRELL***

***SECONDED BY: SANDRA PESSIONE***

***CARRIED***

**4. Approval of Minutes**

**4.1. Approval of Minutes from June 20, 2013**

***MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on June 20, 2013 be approved.***

***MOVED BY: BETH BJARNASON***

***SECONDED BY: MIKE GRAY***

***CARRIED***

## 5. Business Arising from the Minutes and Committee Reports

### 5.1. Committee Reports

#### 5.1.1. OCSTA Liaison Committee-Martin and Michelle

Michelle indicated that OCSOA has been very helpful in liaising with the MET and Boards in outlining and explaining previous B memos. Angelo indicated that Wally Easton and other HR staff have worked closely with Boards and MET staff in compiling the costs and cost pressure issues that boards will be faced with due to the new legislation and the MOU's.

#### 5.1.2. Ministry of Education Liaison Committee-Joe and Sandra

There was no report to present at this time.

#### 5.1.3. Human Resources-Angelo, Joe and Betty

Angelo indicated that no meeting was held during the summer. A presentation was made June 17 by the committee to Trustees regarding the MOU's. The Directors provided comments on what various boards are facing as far as costs and implementation issues in trying to work with the MOU's. There was also discussion on the role of the newly formed HR group.

#### 5.1.4. Membership Services Committee-Basil and Beth

Ian asked Peter what the current membership number is which he reported is now 163.

#### 5.1.5. Conference Committee-Ian

Ian reminded the Directors that their reports are due to Marie. Ian and Marty are working on setting up a Facilities break out session. The HR session has been finalized. Ian thanked Marty and Sandra for obtaining a conference bag with our logo on it. The Directors will try to bring some handouts from their boards for the conference. Mike Gray is working with McCarthy to obtain our SWAG for the conference. It was decided that a hoodie would be a great item.

## 6. New Business

### 6.1. AGM Draft Agenda

Peter indicated there is still a need for the Directors to finalize their reports with Marie. There was discussion regarding election of Directors.

### 6.2. OCSBOA 2013 Conference Planning

Peter reviewed the document with the Directors.

### 6.3. 2013 Conference Sponsorship.

Peter reviewed the sponsorship spreadsheet with the Directors.

## 7. Executive Directors Reports

### 7.1. Financial Report to June 30, and July 31, 2013.

Peter briefly updated the Directors on the Financial Statements, and indicated that he Has completed the August 31 year end and has forwarded his reports to the Auditors.

***MOTION: That the financial reports for June 30 and July 31, 2013 be approved as presented.***

**MOVED BY: Sandra Pessione**  
**CARRIED**

**SECONDED BY: Mike Gray**

**8. Information Reports**

**8.1. Action Item Report**

No report at this time.

**9. Next Meeting:**

**October 24, 10:00AM at the OCSBOA office.**

**10. Adjournment: Time 11:25AM**

**MOVED BY: Betty Stavropoulos**

**SECONDED BY: Sandra Pessione**

**CARRIED**

**Approved by the Board of Directors \_October 25, 2013**



**Peter S. Marchini, Executive Director**