

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

M I N U T E S

MEETING OF THE BOARD OF DIRECTORS

**January 17, 2014
Teleconference**

<u>Present:</u>	<u>Board</u>	<u>Title</u>
Angelo Romano	Hamilton-Wentworth CDSB	Manager of HR
Martin Farrell	Toronto CDSB	Coordinator-Materials Mgt
Basil Ho	HuronPerth CDSB	Manager Info Tech
Sandra Pessione	Toronto CDSB	Assoc. Director of Bus. Services
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager of HR
Paul DeCock	Toronto CDSB	Manager of Budget Services

Peter Marchini, Executive Director

Regrets:

Michael Gray, Ian Gauld and Beth Bjarnason

1. Call To Order-Peter Marchini Chaired the Meeting

Chair called the meeting to order at 9:37AM

- 1.1.**Attendance Michael Gray, Ian Gauld and Beth Bjarnason sent their regrets
- 1.2.**Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The OCSBOA Prayer was recited together. The Directors provided their special intentions.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of January 17, 2014 be approved.

MOVED BY: SANDRA PESSIONE

SECONDED BY: BASIL HO

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from November 28 and December 5, 2013

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on November 28 and December 5, 2013 be approved as presented.

MOVED BY: BASIL HO

SECONDED BY: BETTY STAVROPOULOS

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.1. Blue Mountain Site Visit

Basil will visit the resort with the next month.

5.2. 2013 Conference Sponsors Outstanding Amounts

Peter reported that BFI and Champion as well as Sun Life have yet to remit their funds. Ian is to follow up with representatives from BFI and Champion.

5.3. Conference Survey

Sandra indicated that we should forward a survey as soon as the conference ends, in the hope that we would obtain more responses. The responses received from the survey will be helpful in planning the 2014 conference.

5.4. Conference Speaker

The issue is that we have quality versus quantity. Peter will follow up with Elise at Speaker Spotlight on Jessica Holmes, Ron Tite and one additional speaker, as to topics, presentation time and fee.

5.5. Shepell Proposal

Their proposal has been distributed through the HR Committee. It is directed at those staff who will no longer be covered under their Board health plan. Betty indicated that a survey initiated by Shepell has been sent to the insurers to obtain information on employee groups.

5.6. Committee Reports

5.6.1. OCSTA Liaison Committee

No report at this time.

5.6.2. Ministry of Education Liaison Committee

No report at this time.

5.6.3. Conference Committee

As noted Basil will tour the Blue Mountain facility. Peter has sent an email to BMR seeking information on menus, meeting rooms and number of attendees for planning purposes.

5.6.4. Human Resources Committee

Angelo indicated that there is a meeting next week regarding negotiations and impact of Bill 22. There is also a need to clarify the sick leave issues.

5.6.5. Membership Services Committee

Peter indicated that the membership is now at 135. The budget was set at 170.

6. New Business

6.1. Past President Michael Gray-Ministry Secondment/OCSOA Rep

Peter indicated that we will require a representative to sit on OCSOA. Paul DeCock will look at the OCSOA schedule of meetings.

6.2. 2014 Conference Sponsor Letter Draft

Peter reviewed the letter with the Directors and asked for their input in writing the final letter to be sent out in March. A sponsor list from the 2013 conference will be forwarded to the Directors.

6.3. OCSTA Director of Catholic Education

Dr. Brian O’Sullivan was appointed the new Director of Catholic Education for OCSTA. Peter will ask Ian to send a letter of congratulations on behalf of OCSBOA.

6.4. OCSTA Finance Seminar- OCSBOA Reps

Paul DeCock and Peter Marchini volunteered to participate in the upcoming conference calls.

7. Executive Directors Reports

7.1. Financial Report to December 31, 2013

Peter briefly updated the Directors on the Financial Statements, and the new Account Transaction report.

MOTION: That the financial reports for December 31, 2013 be approved as presented.

***MOVED BY: Michelle Lamarche
CARRIED***

SECONDED BY: Paul DeCock

8. Information Reports

8.1. Action Item Report

No report at this time.

9. Next Meeting:

February 19th, 2014 9:30AM via teleconference

10. Adjournment: Time 10:15AM

MOVED BY: Betty Stavropoulos

SECONDED BY: Michelle Lamarche

CARRIED

Approved by the Board of Directors __February 19, 2014


Peter S. Marchini, Executive Director