

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

MINUTES

MEETING OF THE BOARD OF DIRECTORS

June 26, 2014
OCSBOA Office

Present:	Board	Title
Ian Gauld	Algoma	Eastern Area Coordinator
Angelo Romano	Hamilton-Wentworth CDSB	Manager of Human Resources
Martin Farrell	Toronto CDSB	Coordinator-Materials Mgt
Sandra Pessione	Toronto CDSB	Assoc. Director of Bus. Services
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp
Basil Ho	Huron-Perth CDSB	Manager of Information Tech
Paul DeCock	Toronto CDSB	Comptroller of Business Services

Peter Marchini, Executive Director

Regrets:

Sandra, Betty and Ian sent their regrets

1. Call To Order

The meeting was called to order at 10:05AM

1.1.Attendance Michelle and Beth sent their regrets

1.2.Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The OCSBOA Prayer was recited by the Directors. Ian welcomed Basil back.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of June 26, 2014 be approved, with the addition of item 6.7 Succession Planning.

MOVED BY: PAUL DECOCK

SECONDED BY: MARTIN FARRELL

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from May 15, 2014

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on May 15, 2014 be approved as presented, with the correction of adding Sandra Pessione and Betty Stavropoulos as present.

MOVED BY: SANDRA PESSIONE

SECONDED BY: BETTY STAVROPOULOS

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.2. Committee Reports

5.2.1. OCSTA Liaison Committee

Sandra indicated that as a result of regulation Bill 122 appointed OCSTA who have established an advisory committee of HR and Finance staff of small and large Catholic Boards across the Province. The committee has met twice. There are approximately 20 members on the committee. Data is being gathered and analyzed. The three Catholic Trustee associations are also meeting on a regular basis. Each side must determine which issues are local versus central. The government has indicated that there will be no new money for salaries. The legislation permits boards to negotiate central and local issues at the same time.

5.2.2. Ministry of Education Liaison Committee

No report at this time.

5.2.3. HR Committee

Angelo reported that the committee met June 20, and that the MET was in attendance to discuss Bill 122. Guidelines are being developed regarding the utilization of sick leave language in contracts.

5.2.4. Membership Committee

Ian indicated that the membership has reached our goal of 170 members.

5.2.5. Conference Committee

Ian updated the Directors as to the number of sponsors and total sponsor dollars.

5.2.5. Membership Services Committee

The current membership is now at 166. The approved budget is 170.

5.3. Conference Planner

Ian reviewed the Conference Planner with the Directors. Peter will forward last years Committee reports to the Directors. The swag item was discussed and Ian asked for input from the Directors. The AV requirements of speakers was detailed. Ian indicated that SafeStart is willing to do a Plant breakout session. It was decided that the at this years President dinner there will be assigned seating. Other items such as Tim cards for the Friday lunch were discussed. The Directors felt the Tim Horton card is preferred over a box lunch.

MOTION: That the board add to its conference budget the cost of 100 Tim Horton gift cards at a maximum of \$15 each.

***MOVED BY: SANDRA PESSIONE
CARRIED***

SECONDED BY: PAUL DECOCK

5.4. Conference Sponsors

Peter indicated that we have \$12,500 in conference sponsors. The conference budget is \$23,000. There are 33 delegates registered and the budget was set at 73. A follow up email will be sent within the week.

5.5. Conference MC

Ian indicated that he had made contact with Peter Derochie who confirmed he would MC this years conference.

5.6. Honorary Membership and Outstanding Contribution Recipients

Ian asked for suggestions for this year's nominations. The Directors thought Joe O'Hara and Mike Gray would be appropriate for Outstanding Contribution.

Gail Robinson was nominated for Honorary Membership. Peter will send out an Email to the Directors asking them for their Outstanding Contribution nominee.

6. New Business

6.1. AGM Agenda

There was discussion regarding the number of directors needed to be elected as Angelo would be moving to President and Ian to Past President and Basil and Beth have that they would not be staying on. This would result in the need for two new Directors.

6.2. OCSBOA Banner

Ian indicated that a new banner will be produced with both the old and new logos in recognition of our 60th year anniversary.

6.3. Plant Operations Session

Ian reported on this item at 5.3.

6.4. iPod Door Prize

Ian indicated he would pick up this prize.

6.5. Anti-Spam Legislation

The Directors received an email regarding the anti-spam legislation. Peter has sent an email to CCC and OCSOA to see what they are sending to their membership.

6.6. Achieve Training Centre-request to post to website

The Directors agreed that the request be denied.

6.7. Succession Planning

Ian addressed the issue of succession planning and need for Directors if all 5 whose terms have expired decide not to stay on. He also reminded the Directors there is a need for a Vice President for 2014-15.

7. Executive Directors Reports

7.1. Financial Report to May 31, 2014

Peter briefly updated the Directors on the Financial Statements, and the Account Transaction report.

MOTION: That the financial reports for May 31, 2014 be approved with an amendment that the expenses and revenues for the March 27-28 HR session be shown separately on the Income Statement.

***MOVED BY: SANDRA PESSIONE SECONDED BY: PAUL DECOCK
CARRIED***

8. Information Reports

8.1. Action Item Report

No report at this time.

9. Next Meeting:

August 28th 9:30AM teleconference.

10. Adjournment: Time 11:40AM

MOVED BY: PAUL DECOCK

SECONDED BY: Betty Stavropoulos

CARRIED

Approved by the Board of Directors meeting of November 6, 2014



Peter S. Marchini, Executive Director