

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

M I N U T E S

MEETING OF THE BOARD OF DIRECTORS

**January 29, 2015
Teleconference**

<u>Present:</u>	<u>Board</u>	<u>Title</u>
Angelo Romano	Hamilton-Wentworth CDSB	Manager of HR
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager of HR
Kevin Sun	Dufferin-Peel CDSB	Internal Auditor
Theresa Davis	Halton CDSB	Senior Administrator Human Resources
Paul DeCock	Toronto CDSB	Comptroller of Business Services
Martin Farrell	Toronto CDSB	Coordinator Materials Mgt

Peter Marchini, Executive Director

Regrets:

Betty and Ian sent their regrets

1. Call To Order

The meeting was called to order at 9:45AM

1.1.Attendance Betty and Ian sent their regrets

1.2.Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The Our Father was recited by the Directors.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of January 29, 2015 be approved, with the addition of item 5.4 OCSTA/OCSBOA Business Seminar and 5.5 Letter of Appreciation Sandra Pessione.

MOVED BY: MARTIN FARRELL

SECONDED BY: PAUL DECOCK

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from December 18, 2014

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on December 18, 2014 be approved as presented.

MOVED BY: THERESA DAVIS

SECONDED BY: MICHELLE LAMARCHE

CARRIED

5. Other Business Arising from Previous Meetings

5.1. Conference Theme Final Wording

Peter indicated that at the December meeting the idea of "Continuing Our Leadership Journey" was adopted. This wording was agreed to by the Directors.

5.2. 2014-15 OCSBOA Directives and Initiatives

Angelo felt that this could be dealt with under 5.4

5.3. Replacement of Director

The replacement of a Director is outlined under s4.7(c) and 4.8 of the Constitution. Michelle suggested that an email be sent to the membership advising them of the vacancy, and that a deadline to respond be included.

5.4. OCSTA/OCSBOA Business Seminar

Angelo briefed the Directors on the conversation he had with Wally Easton, regarding the agenda items for the upcoming seminar. Topics of interest may involve Transportation, Purchasing, Finance etc. Wally felt topics now under provincial negotiations should be excluded. Angelo thought that Attendance Mgt and the various programs available may be a timely subject. A second issued suggested was BPS procurement protocols. Paul felt this could be a good panel discussion subject with board results being highlighted. Angelo will get back to Wally regarding the Directors suggestions.

Angelo also indicated that he and Wally spoke about exposure of OCSBOA and how this may be enhanced, and the ways in which OCSTA and OCSBOA may improve their relationship. He referred to the joint HR seminar held in March 2014. Angelo suggested a meeting between Wally, Kevin Kobus, himself and Peter.

5.5. Letter of Appreciation Sandra Pessione

Paul DeCock drafted a letter of appreciation on behalf of the Board of Directors. The letter will be forwarded to Angelo for signature.

5.6. Committee Reports

5.6.1. OCSTA Liaison-Marty and Michelle

This item was dealt with under 5.4.

5.6.2. Ministry of Education-Paul DeCock

Paul agreed to replace Sandra on this committee.

5.6.3. Conference- Angelo

Theresa indicated that she contacted Mark Weber. His fee for a 90 minute session is \$4500 plus expenses. Peter reviewed the current fiscal budget with the Directors. Theresa will contact Mark to attain a formal agreement for the Directors to approve. Michelle will meet with the appropriate staff regarding the mass.

5.6.4. Human Resources-Angelo

Angelo reported that a meeting was held in December and the next meeting will be in February.

5.6.5. Membership

Peter reported that the membership has reached 110 and that an email was sent to those individuals that were members last year and have not yet paid their fee for this year.

6. New Business

6.1. Email Address/contacts Theresa Davis

Theresa indicated that there are a number of changes ie additions/retirements etc at her Board. She indicated that she would be willing to assist with the updating of the membership file.

7. Executive Directors Reports

7.1. Financial Report to December 31, 2014

Peter briefly updated the Directors on the Financial Statements, and the Account Transaction report.

Motion: That the financial reports for December 31, 2014 be approved as presented.

***Moved By: Paul DeCock
Carried***

Seconded By: Angelo Romano

8. 8.1. Action Item

There was discussion on this item and it was concluded that "Action Items" will be Included under Other Business-Action Item

9. Next Meeting

The next meeting is set for February 26th at 9:30AM via teleconference.

11. Adjournment

The meeting adjourned at 11:00AM

Approved by the Board of Directors meeting of February 26, 2015



Peter S. Marchini, Executive Director