

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

MINUTES

MEETING OF THE BOARD OF DIRECTORS

November 11, 2015  
Teleconference

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<b>Present:</b>	<b>Board</b>	<b>Title</b>
Angelo Romano	Hamilton-Wentworth CDSB	Manager of Human Resources
Paul DeCock	Toronto CDSB	Comptroller of Business Services
Ian Gauld	Algoma DSB	Eastern Area Coordinator
Kevin Sun	Dufferin-Peel CDSB	Internal Auditor
Martin Farrell	Toronto CDSB	Coordinator of Materials Mgt
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp

Peter Marchini, Executive Director

**Regrets:**

Michelle and Theresa sent their regrets

**1. Call To Order**

The meeting was called to order at 10:15AM

**1.1.**Attendance, Michelle and Theresa sent their regrets

**1.2.**Declaration of Interest-no Director declared a conflict with regards to the agenda.

**2. Opening Prayer**

The Our Father was recited by the Directors.

**3. Approval of Agenda**

***MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of November 11, 2015 be approved.***

***MOVED BY: IAN GAULD***

***SECONDED BY: PAUL DECOCK***

***CARRIED***

**4. Approval of Minutes**

**4.1. Approval of Minutes from August 26, 2015**

***MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on August 26, 2015 be approved as presented.***

***MOVED BY: PAUL DECOCK***

***SECONDED BY: IAN GAULD***

***CARRIED***

**4.2 APPROVAL OF MINUTES FROM SEPTEMBER 29, 2015**

***Motion: that the minutes of the OCSBOA Board of Directors meeting held on September 29, 2015 be approved as presented.***

## 5. Other Business Arising from Previous Meeting

### 5.1. Committee Reports

#### 5.1.1. OCSTA Liaison-Marty and Michelle

Marty and Michelle will continue serving on this committee.

#### 5.1.2. Ministry of Education-Paul DeCock

Paul will continue to report on information he receives from the MET. Any Director that receives information from the Ministry should also bring this forward to a meeting. Paul indicated that a meeting was held with MET in order to obtain feedback and input on the grants for 15/16.

#### 5.1.3. Conference- Angelo

This item is covered under 7.2

#### 5.1.4. Human Resources-Angelo

Angelo reported that the last meeting was cancelled due to the labor dispute. A meeting is scheduled in the next week. He briefed the Directors on a letter sent to the Deputy Minister of Finance asking that costs incurred due to the work to rule be covered by additional grants.

#### 5.1.5. Membership

No report at this time. Peter indicated that the budget this year will include membership of 160.

## 6. New Business

### 6.1. Executive Director Contract Renewal

This item was covered at the end of the meeting by President Angelo Romano.

***Motion: That the Board of Directors support the renewal of the Executive Directors contract as it has existed in the past with a revision to the term as outlined.***

*Moved By: Ian Gauld  
Carried*

*Seconded By: Betty Stavropoulos*

### 6.2. Review of 2015 Conference Cancellation

Peter reviewed the process of invoicing from the Hilton and how they determined the amount owing. Peter indicated that Angela from Strategic Site Selection has assisted with finding a resolution to the amount owing to the Hilton.

### 6.3. OCSBOA Insurance Renewal

Peter reviewed the increase in the 2015-16 premium with the Directors.

***Motion: That the OCSBOA Insurance renewal for 2015-16 in the amount of \$1914 plus HST with Aviva Insurance be approved.***

*Moved By: Martin Farrell  
Carried*

*Seconded By: Betty Stavropoulos*

### 6.4. Director Positions Renewal

Angelo initiated a discussion regarding the number of Directors and the fact that since we did not hold an AGM this year he felt that the current Directors should stay on until an AGM is held in 2016. There was general agreement to this by the Directors present. Peter will contact Michelle and Theresa to see if they too are in agreement.

Paul indicated that article 4.1 of the Constitution calls for 6 Directors a President, Vice President and Past President, therefore one more Director is needed. Peter will send out an email regarding this years membership and ask if anyone is interested in becoming a Director.

### **6.5. Direction and Initiatives**

Angelo felt that OCSBOA this year should work towards building its membership and as well work at increasing its exposure similar to OASBO, that have many committees such as Plant, Transportation etc. He felt we should continue with our involvement with OCSTA in the annual Finance Seminar. He indicated his concern with this years budget. Marty felt we should try to offer more PD initiatives if affordable. He felt a Finance Committee that could look at shared services issues would be helpful.

### **7. Executive Directors Reports**

Peter indicated that there were no reports ready at this time as the Budget has not been prepared due to the issue with the Hilton Hotel invoice.

### **8. Next Meeting**

Peter will send out an email with a listing of possible meeting dates.

### **9. Adjournment**

The meeting adjourned at 11:15am

***Approved by the Board of Directors meeting of December 18, 2015***



***Peter S. Marchini, Executive Director***