

**ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION**

**M I N U T E S**

**MEETING OF THE BOARD OF DIRECTORS**

**November 13, 2015  
Teleconference**

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<b><u>Present:</u></b>	<b><u>Board</u></b>	<b><u>Title</u></b>
Angelo Romano	Hamilton-Wentworth CDSB	Manager of Human Resources
Paul DeCock	Toronto CDSB	Comptroller of Business Services
Theresa Davis	Halton CDSB	Senior Administrator HR
Kevin Sun	Dufferin-Peel CDSB	Internal Auditor

Peter Marchini, Executive Director

**Regrets:**

Michelle, Ian, Martin and Betty sent their regrets

**1. Call To Order**

The meeting was called to order at 11:15AM

**Opening Prayer**

The Our Father was recited by the Directors.

- 2.** The meeting was called by President Angelo Romano in order to fully discuss the proposal presented by the Hilton regarding the balance owing from the conference. The proposal had been emailed to the Executive Director on November 12. Peter outlined the financial details of the proposal which represented a substantial reduction from the original invoice. The reduction was in the amount charged for rooms not booked as a result of the cancellation. The original cancellation penalty was \$37,573 and the revised amount proposed was \$23,846 a reduction of \$13,727. The Directors fully discussed the proposal and then offered the following motion.

***Motion: that the proposal presented by the Niagara Falls Hilton of November 12, offering a final invoice amount of \$23,846 less any deposit and fees already collected, in junction with OCSBOA's commitment to hold their 2017 conference at the Niagara Falls Hilton be accepted.***

**MOVED BY: THERESA DAVIS  
CARRIED**

**SECONDED BY: PAUL DECOCK**

- 3. The meeting adjourned at 11:40am.**

**Approved by the Board of Directors at the December 18, 2015 meeting.**

**Peter Marchini, Executive Director**

