

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

MINUTES

MEETING OF THE BOARD OF DIRECTORS

May 24, 2016
Teleconference

<u>Present:</u>	<u>Board</u>	<u>Title</u>
Angelo Romano	Hamilton-Wentworth CDSB	Manager of Human Resources
Paul DeCock	Toronto CDSB	Comptroller of Business Services
Theresa Davis	Halton CDSB	Senior Administrator HR
Martin Farrell	Toronto CDSB	Coordinator of Materials Mgt
Kevin Sun	Dufferin-Peel CDSB	Internal Auditor
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager of HR
Betty Stavaropoulos	Toronto CDSB	Senior Coordinator Benefits &Comp

Peter Marchini, Executive Director

Regrets:

1. **Call To Order**

The meeting was called to order at 9:40AM

2. **Opening Prayer**

The Our Father was recited by the Directors.

3. **Approval of Agenda**

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of May 24, 2016 be approved.

MOVED BY: MARTIN FARRELL

SECONDED BY: THERESA DAVIS

CARRIED

4. **Approval of Minutes**

4.1. Approval of Minutes from April 21, 2016

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on April 21, 2016 be approved as presented.

MOVED BY: THERESA DAVIS

SECONDED BY: MARTIN FARRELL

CARRIED

5. **Other Business Arising from Previous Meetings**

5.1. 2016 Conference Sponsor and Attendee update

Peter indicated that to date we have 5 sponsors and \$7500 in commitments, as well as 9 registrations. Paul indicated that Toronto CDSB will be sending 10 staff. Peter will send a sponsor listing to the Directors so they can call 2 to 3 potential sponsors they are familiar with.

5.2. Ministry of Education Request for Special Funding Response

Peter received a letter May 2 from the Ministry denying our request for special funding to offset our 2015 Conference operating loss caused by the cancellation of the conference due to the labor unrest in the education sector. The request was for \$20,000.

5.3. OCSOA Board Appointee

Paul DeCock has been the OCSBOA appointee for the past two years. John Kostoff emailed Peter asking for a new OCSBOA representative as the normal appointment term is two years. Paul indicated that OCSOA is seeking an individual that may be able to attend their finance committee meetings. The Past President has been the representative over the past. Angelo agreed to be the new OCSBOA representative.

5.4. Committee Reports

5.4.1. OCSTA Liaison-Marty and Michelle

Paul reported on this item at the April meeting.

5.4.2. Ministry of Education-Paul DeCock

Paul indicated that there was no report at this time.

5.4.3. Conference- Angelo

This item will be covered under 6.4.

5.4.4. Human Resources-Angelo

Angelo reported that the April 22 meeting was well attended. Sick leave and its affect on Board budgets was a major topic of discussion. Marty indicated that Peter Derochie and OASBO may be involved in an initiative with respect to an Orphaned Benefits Plan for Non-union staff. The School Board Cooperative has issued a report outlining the issues and possible options. The term Orphaned Groups refers to those residual employee groups which consist of non union employees including Principals and Vice-Principals. The number of employees could be as high as 15,000. Angelo indicated that he would reach out to Peter to advise him of OCSBOA's interest in being part of the discussions.

5.4.5. Membership

Peter reported that the membership stands at 138. A follow up letter will be sent out in the next week. The Directors will also be provided with a report for additional follow up.

6. New Business

6.1. ICE Symposium Appointee

The symposium is scheduled for November 2017. Michelle Lamarche has volunteered to be the representative from OCSBOA.

6.2. SWAG 2015 Conference

Peter indicated that after contacting the Hilton Niagara Falls to see if the 2015 SWAG could be shipped to the Nottawasaga Inn he was informed that the Hotel had mistakenly sent the seven boxes to a homeless shelter. Peter will contact the Hilton to request a substantial door prize for the 2017 Conference. Ian will contact Carlos to see what McCarthy has available for this year.

6.3. 2016 Conference Checklist

The conference checklist was reviewed with the Directors.

7. Executive Directors Reports

7.1. Account Transactions April 2016

Peter reviewed the account transactions and financial reports with the Directors.

Motion: That the April 30, 2016 Account Transactions report be approved.

Moved By: Betty Stavaropoulos

Seconded By: Kevin Sun

Carried

7.2. Financial Statements to April 30,, 2016.

Peter reviewed the financial statements with the board.

Motion: That the April 30, 2016 Financial Statements be approved as presented.

***Moved By: Betty Stavaropoulos
Carried***

Seconded By: Kevin Sun

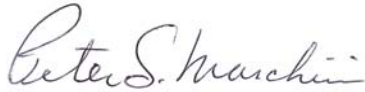
8. Next Meeting

The next meeting is scheduled for June 15, 2016 at 9:30am

9. Adjournment

The meeting adjourned at 10:30am

Approved by the Board of Directors meeting of June 15, 2016



Peter S. Marchini, Executive Director