

**ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION**

**M I N U T E S**

**MEETING OF THE BOARD OF DIRECTORS**

**April 25, 2012  
Hockley Valley Resort**

---

<b><u>Present:</u></b>	<b><u>Board</u></b>	<b><u>Title</u></b>
Michael Gray-President	Durham CDSB	Super. Of Human Resources
Ian Gauld-Vice President	Windsor-Essex CDSB	Supervisor of Operations
Donna Lee Reid	Dufferin-Peel CDSB	Manager of Supply Chain
Joseph O'Hara	Halton CDSB	Executive Officer, HR
Erica Bailey	Kenora CDSB	Superintendent of Adm Services
Dave Morrissey	Hamilton-Wentworth CDSB	Manager of Plant

Peter Marchini, Executive Director

**Regrets:**

Angelo Romano  
Michelle Lamarche  
Rosemarie McHugh

**1. Call To Order-Michael Gray**

Chair Michael Gray called the meeting to order at 1:45PM following a tour of the facility by Amanda Tarrant.

The Board of Directors were asked if they had any special intentions they would like to share with the Board. The Directors shared a number of special intentions.

**2. Opening Prayer**

The OCSBOA Prayer was recited together.

**3. Approval of Agenda**

***MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of April 25, 2012 be approved, with the addition of item 6.5 Delta Hotel Proposal***

***MOVED BY: IAN GAULD***

***SECONDED BY: DONNA LEE REID***

***CARRIED***

**4. Approval of Minutes**

**4.1. Approval of Minutes from March 22, 2012**

***MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on March 22, 2012 be approved as presented.***

***MOVED BY: IAN GAULD***

***SECONDED BY: ERICA BAILEY***

***CARRIED***

## **5. Business Arising from the Minutes and Committee Reports**

### **5.1. Committee Reports**

#### **5.1.1. OCSTA Liaison-Erica Bailey**

Erica updated the Directors on the OCSTA Finance seminar scheduled for April 26<sup>th</sup>. Two main issues will be Board amalgamations and the Appendix C School Foundation Grants. OCSTA will encourage the MOE to be open and fair to Boards regarding amalgamations. The issue with appendix C is the proposal that where two schools share one piece of property they would be considered one school for School Foundation Grants. There was no prior notice given to boards regarding this change. Michael will attend the conference to provide opening remarks. Michelle will attend the OCSTA dinner meeting on April 28<sup>th</sup>.

#### **5.1.2. Ministry of Education Liaison-Joe O'Hara, Erica Bailey**

Joe updated the Directors on contract negotiations. OSSTF has filed a complaint with the Labour Board. The Catholic groups are still at the table. CUPE and OECTA have filed their monetary proposals. Unions are looking at benefits and indicating that they want to administer the plans. Negotiation dates have been set with all groups through the end of May.

#### **5.1.3. Human Resources Committee-Angelo Romano, Joe O'Hara**

Joe briefed the Directors on the OASBO initiative to form a new committee to lobby the MOE on labour issues. The senior HR staff feel that they best can bring these issues Forward. A proposal is being brought to the OASBO May 8<sup>th</sup> meeting.

#### **5.1.4. Membership Services-Donna Lee Reid, Ian Gauld**

Ian indicated that the new website is now live and asked the Directors to review it and provide comments. Peter sent a letter to the membership outlining the importance of OCSBOA to Catholic School Boards. The letter was designed to seek new members.

### **5.2. Other Business Arising from the Previous Meeting**

#### **5.2.1. Michael Bator-Sponsorship**

Michael Gray will meet with M Bator in the near future. Michael Gray attended the OCSOA meeting where a number of our previous sponsors were in attendance.

#### **5.2.2. Letter to MOE re GSN's**

The GSN's were sent out to boards on March 29<sup>th</sup>. There was very little consultation with Boards this year. It was felt that the Board Adm line must be reviewed by the MOE since they are requesting more and more information from Board administration. Erica will draft a letter to forward to the Directors for review.

#### **5.2.3. Membership Fee Structure**

At this point in time the fee structure has not been changed. A letter was sent to all Boards asking that they review their membership to determine if any other staff may benefit by becoming a member of OCSBOA.

## **6. New Business**

### **6.1. ICE Invoice**

Peter provided the Directors with the details of the ICE invoice, in the amount of \$3518. He indicated that it was essentially the same as last year. \$1000 has been included in this year's budget. Peter will indicate in the cover letter that our membership for the the year is below the budgeted amount.

***MOTION: That the Board of Directors approve a payment of \$1000 to ICE in accordance with the 2011/12 budget.***

***MOVED BY: Ian Gault***

***SECONDED BY: Erica Bailey***

***CARRIED***

**6.2. 2012 Conference Planning-Ian Gault**

Ian summarized our meeting with Amanda and the follow up items to be dealt with. The brochure should be completed by mid-May to forward to the membership. Donna will follow up with Michelle regarding Father Tony and the logistics surrounding the Thursday mass.

**6.3. Conference Speaker and Theme-Ian Gault**

Ian has received the bio from Father Tony. There was discussion on the Thursday 1pm Keynote speaker. Judy Croon was suggested as the speaker and a budget set at \$1000 plus expenses.

**6.4. Conference Folder-Ian Gault**

Ian will continue to work with Amanda to finalize the folder. Peter reviewed the Event Planner with the directors. For the Friday keynote session Leah from Microsoft was suggested. Joe will follow-up with her to check if she is available.

**6.5. Delta Hotel Proposal-Michael Gray**

Michael provided information on the proposal received from John Teljeur of Delta Hotels. Joe proposed that we contact John to see if we might partner with them where they would be able to utilize our website in return for a donation towards our Conference costs.

**7. Executive Directors Reports**

**7.1. Financial Report to March 31, 2012**

Peter briefly updated the Directors on the Financial Statements.

***MOTION: That the financial report for March 2012 be approved as presented.***

***MOVED BY: Erica Bailey***

***SECONDED BY: Joe O'Hara***

***CARRIED***

**8. Information Reports**

**8.1. Action Item Report**

The report will be brought to the next meeting.

**9. Next Meeting:**

**May 24, 2012 10:00AM at the OCSBOA office.**

**10. Adjournment: Time 3:30PM**

***MOVED BY: Dave Morrissey***

***SECONDED BY: Donna Lee Reid***

***CARRIED***

***Approved by the Board of Directors on May 25, 2012.***

A handwritten signature in cursive script, reading "Peter S. Marchini".

***Peter S. Marchini, Executive Director***