

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

M I N U T E S

MEETING OF THE BOARD OF DIRECTORS

November 28, 2013
Teleconference

Present:	Board	Title
Ian Gauld	Windsor-Essex CDSB	Supervisor of Operations
Martin Farrell	Toronto CDSB	Coordinator-Materials Mgt
Basil Ho	HuronPerth CDSB	Manager Info Tech
Sandra Pessione	Toronto CDSB	Assoc. Director of Bus. Services
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager of HR
Paul DeCock	Toronto CDSB	Manager of Budget Services

Peter Marchini, Executive Director

Regrets:

Michael Gray, Angelo Romano and Beth Bjarnason

1. Call To Order-Ian Gauld Chaired the Meeting

Chair called the meeting to order at 10:05AM

- 1.1.**Attendance Michael Gray, Angelo Romano and Beth Bjarnason sent their regrets
- 1.2.**Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

The OCSBOA Prayer was recited together. The Directors provided their special intentions.

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of November 28, 2013 be approved, with the addition of item 6.5 Relocation of President to new Board and 6.6 Catholic Education Foundation of Ontario.

MOVED BY: MICHELLE LAMARCHE

SECONDED BY: BASIL HO

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from October 25, 2013

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on October 25, 2013 be approved with the addition of Paul DeCock as being present.

MOVED BY: MARTIN FARRELL

SECONDED BY: PAUL DECOCK

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.1. Blue Mountain Site Visit

Ian asked the Directors if anyone is able to make a visit to the resort. Basil offered to attend as a representative of the Board. He will tour the resort in order to review the quality of the rooms, dining areas and conference meeting rooms.

5.2. OCSBOA Directions-2013

Ian asked that this item be deferred.

5.3. Committee Reports

5.3.1. OCSTA Liaison Committee

No report at this time.

5.3.2. Ministry of Education Liaison Committee

Sandra provided comments on the MET meeting regarding school efficiencies. Sandra and Paul are part of a team working with OCSTA to compile a list of issues regarding School Efficiencies to present to the Ministry. Beth attended a meeting on Nov. 18 and she provided information regarding the outcomes of this meeting.

5.3.3. Conference Committee

As noted Basil will tour the Blue Mountain facility. The Directors reviewed various Keynote speaker options. Jessica Holmes and Ron Tite were the top candidates. Peter was asked to contact the agency to see if either are available and their fee.

5.3.4. Human Resources Committee

Michelle indicated that COSHRO has been very active and a position paper has been prepared on Reg 274. The paper was endorsed by CODE, and has been presented to the Ministry. The hope is that CODE, OCSTA and other groups will meet with COSHRO before entering into negotiations. The HR committee met November 22 and will meet again on December 13th.

5.3.5. Membership Services Committee

Peter will send a membership list to the Directors as well as the form out to the membership.

5.4. Conference Sponsorship Outstanding Amounts

The Directors have followed up with any outstanding amounts.

5.5. Conference Survey

Paul spoke about the draft monkey survey and revisions made. Peter will send it to the membership for their comments.

6. New Business

6.1. Conference Speaker and Theme

This item was dealt with under Conference Committee.

6.2. OCSOA AGM Nov 28-29

Mike Gray will attend on behalf of OCSBOA.

6.3. Shepell Proposal

This item was deferred.

6.4. 2013-14 Professional Development Sessions

Ian asked if the Directors have any suggestions for PD sessions. He recognized the great work of the OCSBOA HR committee. The Directors provided suggestions regarding the OASBO Finance Seminar and felt this was a good avenue for us to our name associated with the conference. Peter indicated that there was \$1000 included in the budget. Michelle indicated that OCSTA may also be seeking some funding from OCSBOA.

6.5. President Ian Gauld Employment

Ian indicated to the Board that he had accepted a position with Algoma Public District School Board. He will be leaving his current employment on January 13. He indicated that he would prefer to remain on as President for the balance of the year, but felt that this should be a Board decision. There was a lengthy discussion on this matter by the Directors and Ian. Ian indicated that he had not had an opportunity to speak with Angelo. The Directors were concerned over the wording in Article 3.1 of the By-laws. They asked that Peter contact all the Directors in order to hold a special meeting to deal with this matter. December 5th was provided as a suitable date.

6.6. CEFO

Paul indicated that the Executive Director for CEFO is retiring at the end of November.

7. Executive Directors Reports

7.1. Financial Report to October 31, 2013

Peter briefly updated the Directors on the Financial Statements, and the new Account Transaction report.

MOTION: That the financial reports for October 31, 2013 be approved as presented.

***MOVED BY: Sandra Pessione
CARRIED***

SECONDED BY: Paul DeCock

7.2. 2013-14 Budget

Peter reviewed the Draft budget with the Directors. As a result a change was made to the PD line item.

MOTION: That the OASBO Finance Seminar line item be increased to \$2500 from \$1000.

***MOVED BY: Sandra Pessione
CARRIED***

SECONDED BY: Martin Farrell

MOTION: That the amended 2013-14 Budget be approved.

MOVED BY: Sandra Pessione

SECONDED BY: Paul DeCock

8. Information Reports

8.1. Action Item Report

No report at this time.

9. Next Meeting:

January 17th, 2014 9:30AM via teleconference

10. Adjournment: Time 11:33AM

MOVED BY: Michelle Lamarche

SECONDED BY: Martin Farrell

CARRIED

Approved by the Board of Directors __January 17, 2014



Peter S. Marchini, Executive Director