

ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION

MINUTES

MEETING OF THE BOARD OF DIRECTORS

April 4, 2014
Teleconference

Present:	Board	Title
Ian Gauld	Algoma	Eastern Area Coordinator
Martin Farrell	Toronto CDSB	Coordinator-Materials Mgt
Basil Ho	HuronPerth CDSB	Manager Info Tech
Sandra Pessione	Toronto CDSB	Assoc. Director of Bus. Services
Betty Stavropoulos	Toronto CDSB	Senior Coordinator Benefits & Comp
Michelle Lamarche	Algonquin Lakeshore CDSB	Manager of HR
Paul DeCock	Toronto CDSB	Manager of Budget Services
Beth Bjarnason	Dufferin-Peel CDSB	Supervisor Planning & Operations

Peter Marchini, Executive Director

Regrets:

Sandra, Betty and Ian sent their regrets

1. Call To Order

The meeting was called to order at 9:40AM

1.1.Attendance Sandra, Betty and Ian sent their regrets

1.2.Declaration of Interest-no Director declared a conflict with regards to the agenda.

2. Opening Prayer

3. Approval of Agenda

MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of April 4, 2014 be approved with the addition of item 6.2 2014 OCSTA/OCSBOA Business Seminar request for funding.

MOVED BY: PAUL DECOCK

SECONDED BY: BETH BJARNASON

CARRIED

4. Approval of Minutes

4.1. Approval of Minutes from February 19, 2014

MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on February 19, 2014 be approved as presented.

MOVED BY: MARTIN FARELL

SECONDED BY: PAUL DECOCK

CARRIED

5. Business Arising from the Minutes and Committee Reports

5.1. Sponsor Letter

The draft sponsor letter was presented to the Directors. There were no revisions made to the letter. Peter will send it to the sponsors on the revised list in late April or early May.

5.2. 2013 Conference Sponsors Outstanding Amounts

Peter reported that BFI and Champion as well as Sun Life have yet to remit their funds. Ian is to follow up with representatives from BFI and Champion.

5.3. Conference Entertainment

Ian had previously indicated that he contacted Adrian Russo. The Directors felt it would be preferable to bring on new entertainment for this year's conference. The Elephant Entertainment site was provided to the Directors by Paul. The Directors were to select their top 2 picks and email to Peter.

5.4. Conference Brochure and Theme

The Directors suggested incorporating the 60 year anniversary into the theme. After a full discussion they agreed that "Celebrating 60 Years in Support of Catholic Education" seemed to be a good theme for this year. Peter will send this to all the Directors for their input.

5.5. Conference Dinner Menu

The revised luncheon menu was provided to the Directors. The hot lunch was the preferred selection for Thursday.

5.7. Committee Reports

5.7.1. OCSTA Liaison Committee

The finance seminar with OCSTA was discussed.

5.7.2. Ministry of Education Liaison Committee

No report at this time.

5.7.3. Conference Committee

The Thursday night entertainment and the Conference Theme remain outstanding.

5.7.4. Human Resources Committee

Angelo reported that the HR bargaining preparation session was well attended, with approximately 50 attendees. The session dealt with common issues that boards will face in this years round of bargaining. The next HR committee meeting will be held in mid June.

5.7.5. Membership Services Committee

Peter indicated that the membership is now at 160. The budget was set at 170.

Paul and Michelle will try to contact staff at Durham and Wellington to see if they can sign on a few new members.

6. New Business

6.1. 2015 Conference Location

Angela Visconti provided a summary of the room costs, size of meeting rooms, number of hotel rooms and concessions for White Oaks, and the Hilton Niagara Falls. These two hotels would be available in late September 2015.

The Directors felt the room rate at the Hilton was more preferable. They indicated that the Hilton would be their choose and that Peter should contact Angela to put together a draft contract.

6.2. OCSTA Request for Funding Finance Seminar

Peter indicated that OCSTA was seeking some financial support from OCSBOA. Peter advised the Directors that the approved budget did not provide for any commitment to OCSTA. Peter was asked to contact Connie at OCSTA and advise them of this and that if our revenue budgets were achieved we would revisit their request.

7. Executive Directors Reports

7.1. Financial Report to February 28, 2014

Peter briefly updated the Directors on the Financial Statements, and the Account Transaction report.

MOTION: That the financial reports for February 28, 2014 be approved as presented.

***MOVED BY: Martin Farrell
CARRIED***

SECONDED BY: Michelle Lamarche

8. Information Reports

8.1. Action Item Report

No report at this time.

9. Next Meeting:

May 15, 2014 9:30AM via teleconference

10. Adjournment: Time 11:05AM

MOVED BY: Paul DeCock

SECONDED BY: Basil Ho

CARRIED

Approved by the Board of Directors meeting of May 15, 2014



Peter S. Marchini, Executive Director