

**ONTARIO CATHOLIC SCHOOL BOARD BUSINESS OFFICIALS' ASSOCIATION**

**M I N U T E S**

**MEETING OF THE BOARD OF DIRECTORS**

**January 12, 2017  
OCSBOA Office**

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<b><u>Present:</u></b>	<b><u>Board</u></b>	<b><u>Title</u></b>
Paul DeCock	Toronto CDSB	Comptroller of Business Services
Kevin Sun	Dufferin-Peel CDSB	Internal Auditor
Angelo Romano	Hamilton-Wentworth CDSB	Manager of HR
Theresa Davis	Dufferin-Peel CDSB	Manager of HR
Maia Puccetti	Toronto CDSB	Superintendent of Facilities Serv
Anna Chan	York CDSB	Chief Financial Officer
Joe O'Hara	Halton CDSB	Executive Officer HR

Peter Marchini, Executive Director

**Regrets:**

**1. Call To Order**

The meeting was called to order at 9:10AM

**1.1.**Declaration of Interest-no Director declared a conflict with regards to the agenda.

**2. Opening Prayer**

The Our Father was recited by the Directors.

**3. Approval of Agenda**

***MOTION: That the agenda for the Ontario Catholic School Business Officials' Association Board of Directors meeting of January 12 2017 be approved, as presented.***

***MOVED BY: JOE O'HARA***

***SECONDED BY: PAUL DECOCK***

***CARRIED***

**4. Approval of Minutes**

**4.1. Approval of Minutes from December 16, 2016**

***MOTION: That the Minutes of the Ontario Catholic School Business Officials' Association Board of Directors meeting held on December 16, 2016 be approved as presented.***

***MOVED BY: THERESA DAVIS***

***SECONDED BY: ANNA CHAN***

***CARRIED***

## **5. Other Business Arising from Previous Meeting**

### **5.1. Non Union Benefits Committee Update**

Paul reported that Betty Stavropoulos provided a written brief of the latest developments. The brief was outlined by Paul, and provided the following key points.

Branding: ECAB is working with Ecklers on this.

We have individuals from OASBO and L'AGEFO who have come forward to work/assist on Plan design etc issues. Does our association wish to have anyone represented in this process? If so advise asap.

ELHT Trustee and Chair selections: Just prior to Christmas we concluded the selection processes with our CAEAS-ECAB Team and the PVP associations. This is still very confidential as we have not all informed the parties yet. We plan to update Trustee Associations and Ministry shortly.

TPA negotiations: ongoing hopefully get close to complete this week.

CAEAS-ECAB has engaged OSLER's as lawyers to assist with our work in the project.

After further discussion the Directors felt it would be helpful if OCSBOA was represented. Paul will discuss further with Betty to see if she would take this on.

### **5.2. 2017 Conference Speaker**

Peter provided the Directors with information from Marta Moher at Speakers Spotlight. The Directors provided input and discussion on possible speaker selections. They also looked at the possibility of having Mark Weber return. Peter was directed to contact Mark to see if he is available and which topic he might suggest for this year. Paul will also bring to the next meeting additional speaker suggestions.

### **5.3. 2018 Conference Location**

Angela Visconti from SSS provided a financial and logistical spreadsheet on three possible locations, White Oaks, Casino Windsor and Horseshoe Valley. The analysis was reviewed by the Directors. Their conclusion was to have Angela provide more extensive data and costs on White Oaks as it was their preference.

***Motion: That the Executive Director contact Angela Visconti to formalize an agreement with White Oaks which would include all meal and room costs for the 2018 OCSBOA conference.***

***Moved By: Paul DeCock  
Carried***

***Seconded By: Theresa Davis***

### **5.4. January Newsletter**

A draft newsletter was provided to the Directors. Maia and Joe will provide additional information to Marie on the Committee descriptions. Angelo provided an excellent summary on the history of Catholic Education which was sent out to Boards by OCSTA. This document will be referenced in the newsletter.

### **5.5. Human Resources Brochure**

A draft of the HR brochure was provided to the Directors for discussion. Paul will work closely with Marie to finalize the document, to be ready for the February meeting. The Directors were very pleased with the work Marie has done on this file.

### **5.6. Initiatives**

Paul and the Directors were pleased with the progress to date on the approved initiatives

## **5.7. Committee Reports**

### **5.7.1. OCSTA Liaison Committee**

Paul indicated that he had no further update at this time.

**5.7.2. MET-**There was no report at this time.

### **5.7.3. Conference Committee**

The issue will be covered under 6.1.

### **5.7.4. HR Committee**

The committee met in December. The main area of discussion revolved around ongoing labor issues. CUPE and the Ministry have reached an agreement which should be ratified over the next few weeks.

### **5.7.5. Membership**

Peter indicated that the current membership is 100, however a good number of Boards have not yet sent in their membership forms. The Directors will contact a few of their staff and associates at other boards.

### **5.7.6. Planning and Facilities**

Maia indicated that the next meeting is scheduled for January 13 via teleconference  
Maia will provide the minutes from the last meeting.

### **5.7.7. Communications Committee**

There was no report at this time

### **5.7.8. CEFO, ICE, OCSOA**

Paul indicated that a meeting is scheduled for April for CEFO. No further report at this time.

## **6. New Business**

### **6.1. 2017 Conference Sponsor letter and form**

The 2016 letter was reviewed by the Directors. Paul was fine with the format and asked that it be updated to reflect this year's conference and forwarded to him. The revised letter and sign up form will be sent out by the end of January.

## **7. Executive Directors Reports**

### **7.1. December 31, 2016 Financials**

Peter reviewed the financials with the Directors. There is still \$3500 outstanding in Sponsor dollars from the 2016 conference. Peter will follow up with the three companies IBM, Champion and CIBC.

***Motion: That the financial statements to December 31, 2016 be approved as presented.***

***Moved By: Paul DeCock  
Carried***

***Seconded By: Joe O'Hara***

## **8. Next Meeting**

The board looked at February 22 at the OCSBOA Office as the next meeting date.

## **9. Adjournment**

The meeting adjourned at 10:30am

***Approved by the Board of Directors meeting of February 2017***

  
***Peter S. Marchini, Executive Director***

