



Ontario Catholic School Business Officials Association
Association des administrateurs et des administratrices d'affaires des écoles catholiques de l'Ontario

**2018
ANNUAL GENERAL MEETING
&
CONFERENCE**

October 3-5, 2018

OWNING YOUR POTENTIAL



**White Oaks Resort & Spa
235 Taylor Road
NIAGARA-ON-THE-LAKE, ONTARIO**

1.800.263.5766

**OCSBOA 64th. ANNUAL GENERAL MEETING
& CONFERENCE**

October 3-5 2018

**White Oaks Resort & Spa
Taylor Road, Niagara-on-the-Lake, Ontario**

MARK YOUR CALENDAR: DATES TO NOTE!

Conference Registration Deadlines

Earlybird Registration: July 1, 2018
Conference Registration: August 16, 2018

Hotel Special Rate: August 30, 2018

Association Business – deadline for submissions

Proposed Resolutions: July 6, 2018
Honorary Member Nomination: August 3, 2018
Director Nomination: August 31, 2018
Outstanding Contribution Nomination: August 31, 2018

ONTARIO CATHOLIC SCHOOL BUSINESS OFFICIALS' ASSOCIATION

CONFERENCE PROGRAM 2018

CONFERENCE PROGRAM 2018

Wednesday, October 3, 2018

Hotel check in time: 4 p.m.

3:00 – 4:00 p.m.	OCSBOA Committee Meetings	<i>Studio 1, 2 & 3</i>
5:00 p.m.	Early Registration	<i>Lobby</i>
6:30 p.m.	Cocktails (Cash Bar)	<i>Sunhill Dining Rm</i>
7:00 p.m.	B-B-Q – join us for an evening of casual dining and socializing	

Thursday, October 4, 2018

7:00 – 8:00 a.m.	Breakfast	<i>Grand Event - C</i>
7:45 a.m.	Registration SPONSOR DISPLAYS	<i>Lobby</i> <i>Grand Event A&B</i>
8:30 a.m.	Opening of Conference - John Crocco, Director of Education, Niagara CDSB	<i>Grand Event A&B</i>
8:45 a.m.	Eucharistic Celebration - Fr. Peter Rowe, Celebrant	<i>Studio 11</i>
9:30 – 9:45 a.m.	Refreshment Break	
9:45 – 10:45 a.m.	Presenter: Karim Kuperhause, TalentEd	<i>Grand Event A&B</i>
10:45 – 12:00 p.m.	Presenter: Frank MacDonald, ThinkDox	<i>Grand Event A&B</i>
12:00 – 1:00 p.m.	Lunch	<i>Grand Event C</i>
1:00 – 2:30 p.m.	Keynote Speaker: Bob Koehler	<i>Grand Event A&B</i>
2:30 - 2:45 p.m.	Refreshment Break	
2:45 – 3:30 p.m.	Presenter: Christine Clutterbuck, iSys	<i>Grand Event A&B</i>
3:30 - 4:30 p.m.	Presenters: John Sabo & Dan McCowell, OECM	<i>Grand Event A&B</i>
6:00 p.m.	Social Gathering (cash bar)	<i>Sunhill Dining Room</i>
7:00 p.m.	Annual Banquet	<i>Sunhill Dining Room</i>
9:30 – 10:30 p.m.	President's Reception Entertainment: R U Game R U Game is a fast paced game show complete with buzzers, lights, sound effects and a lighted score board. The audience is divided into teams and compete against each other in this fun event.	<i>Sunhill Dining Room</i>

Friday, October 5, 2018

7:00 – 9:00 a.m.	Breakfast	<i>Grand Event C</i>
8:30 a.m.-9:15 a.m.	Annual General Meeting	<i>Grand Event A&B</i>
9:15 – 10:30 a.m.	Presenter: Eric Roher, Borden Ladner Gervais, LLP	<i>Grand Event A&B</i>
10:30 – 10:45 a.m.	Refreshment Break	
10:45 – 12:00 p.m.	Presenters: Sharon Duffy & Michael McPhee, OCSTA	<i>Grand Event A&B</i>
12:00 p.m.	Lunch & Departure – Boxed Lunch	

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OWNING YOUR POTENTIAL

CONFERENCE SPEAKERS & PRESENTERS

BOB KOEHLER – KEYNOTE SPEAKER

Bob Koehler's mission in life is to enlighten, empower, encourage and energize individuals and organizations to become nothing less than their “**Absolute Best**” – to be “**Extraordinary**” at what they do and who they are.



Bob spent 24 years in the corporate world in marketing, business development, customer service and human resources. In 1986 he took his life's journey to a whole new level and founded Bob Koehler and Associates Inc., (a fortune 500 company-in-training). Bob currently holds the position of Vice-president of Enthusiasm.

Audiences throughout North America have experienced the passion, enthusiasm and just plain fun of a Bob Koehler presentation. Bob's messages are a combination of tough love, common sense, and “real world” ...and are delivered with a large helping of reality, relevance, humour and energy.

PRESENTERS

BORDEN LADNER GERVAIS - Eric Roher, Partner.

Eric Roher is National Leader of the Education Focus Group at Borden Ladner Gervais LLP. Eric practises in the areas of education law, labour relations and employment law. He advises a range of public and private sector employers, as well as school boards and independent schools.

TalentEd – Karim Kuperhause

In this day of depleted HR departments and ever increasing legislative complexities, how do you do more with less? The first step is moving away from manual processes towards embracing automation. What HR processes would you automate, could you automate? Once you have automated those processes, what happens next? The real benefit of automation isn't simply increased efficiencies – it's the gathering of data. In today's world, data is the new currency and we'll discuss how your HR data can help drive change management and ultimately, student outcomes.

iSYS Corp (intelligent Systems Corporation) - Christine Clutterbuck

Most recently, iSYS Corp has been technically steering the challenging implementation of the Employer Life and Health Trusts for over 35 Ontario school boards, and of course, as we all know, change is never easy. So, come on down, kick back and hear Christine talk (*rant*) about why she hates Wednesdays, and the unique perspective (*sobering post-mortem*) she can offer on school boards' painful transition (*Homeric Odyssey*) to create a benefits system for the ages – a.k.a “THE FLIGHT OF THE ELHT” (yes, *espresso will be provided*)!

THINKDOX - Frank MacDonald

ThinkDox provides its clients with content management solutions. They focus on providing smart, simple solutions for document, records and workflow management needs.

OCSTA - Sharon Duffy, Director, Labour Relations / Mike McPhee, Coordinator, Labour Relations

The Ontario Catholic School Trustees' Association provides services to member boards which include: review and analysis of provincial bills and legislation and labour-relations support and information.

OECM - John Sabo, President & CEO / Dan McCowell, Customer Service & Engagement Group

OECM is a trusted not-for-profit sourcing partner for Ontario's education sector, broader public sector, and other not-for-profit organizations. They contract with innovative, reputable suppliers to offer a comprehensive choice of quality products and services, to generate significant savings for their clients. As a strategic sourcing partner, they proactively engage their customers and suppliers throughout the business cycle to ensure integration of their business needs.

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**White Oaks Resort & Spa
Taylor Road, Niagara-on-the-Lake, Ontario**

REGISTRATION FORM

Step 1: *Confirm your registration! Complete this form and return to Peter Marchini at marchinip@sympatico.ca or fax: 519-979-4468*

Step 2: *Mail the completed form, with payment, as directed in the 'Remit Payment' section below.*

Please note: Conference Registration Fees do not include cost of accommodation. Hotel reservations are the responsibility of the delegate.

Name	
Board	
Phone # / E-mail	

REGISTRATION FEES

OCSBOA Members		Please indicate dietary restriction: Vegetarian ____ Other:
<input type="checkbox"/> Early Registration Fee \$480.25 (\$425 + HST) <i>(deadline July 1, 2018)</i>		
<input type="checkbox"/> Registration Fee \$536.75 (\$475 + HST) <i>OCSBOA Members only</i>		
<input type="checkbox"/> New OCSBOA Members \$330.00 (\$300 + HST)		
<input type="checkbox"/> Non-Members \$565.00 (\$500 + HST)		
<input type="checkbox"/> Banquet Only \$79.10 (\$70 + HST) If not paying conference registration fee		

Remit Payment

Please make cheque payable to *Ontario Catholic School Business Officials' Association* and mail to:

Peter Marchini, OCSBOA
1190 Beals St. Windsor, Ontario N9E 4A4
Fax: 519-979-4468 or marchinip@sympatico.ca

To assist in planning preparations, please return by August 16, 2018. Thank you!

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ACCOMMODATION INFORMATION

**White Oaks Resort & Spa
235 Taylor Road, Niagara-on-the-Lake**

RESERVATIONS:

Accommodation costs are the responsibility of the delegate!

PHONE #'

Tel: 1.800.263.5766

SPECIAL RATE

Room rate: \$174. per night + taxes

DEADLINE FOR SPECIAL RATE

In effect until August 30, 2018

CHECK-IN TIME: 4:00 p.m.

CHECK-OUT TIME: 11:00 a.m.

PARKING: \$15 per day

This includes self-parking, use of fitness centre, local phone calls, wireless internet, use of fitness centre.

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2018

NOMINATION FORM

OFFICE OF DIRECTOR

To be returned by August 31, 2018

2018 Election
Thursday, October 4, 2018
White Oaks Resort & Spa, Niagara-on-the-Lake

I, _____, hereby nominate _____
as a Candidate for the office of Director in the OCBSOA 2017 Election to be held on
Thursday, October 4, 2018, at the White Oaks Resort & Spa, Niagara-on-the-Lake.

Nominated by:

Name:

Signature:

I hereby accept the nomination (must be completed and signed):

Signature:

Title:

Employing School Board

*Note: Candidates must be nominated by an active member of the association.
The Nominating Committee may nominate an active member in good standing.*

Return by August 31 to:

Kevin Sun, President

OCSBOA

730 Courtneypark Dr. W.

Mississauga, Ontario L5W 1L9

Email: kevin.sun@dpcdsb.org

or

Peter Marchini

Fax: 519-979-4468

Email: marchinip@sympatico.ca

CALL FOR RESOLUTIONS

ANNUAL MEETING 2018

OCSBOA Constitution, Article 7

All resolutions received in writing by the Board of Directors from any member, 90 days prior to the Annual Meeting, shall be presented to the membership at the next annual meeting with a recommendation of the Board of Directors. The membership shall receive a copy of such resolutions 30 days prior to the annual meeting.

PROPOSED RESOLUTIONS

To be submitted by: JULY 6, 2018

Name:

Board:

Proposed Resolution(s):

Signature:

Return to: kevin.sun@dpcdsb.org or marchinip@sympatico.ca by July 6, 2018

For Board of Directors use

Approved by Board Yes ____ No ____

Date: _____

Copy of Resolutions to be sent to Membership by September 3, 2018.

NOMINATION FORM

HONORARY MEMBERSHIP AWARD

To be returned by Friday, August 3, 2018

HONORARY MEMBERSHIP shall consist of all such persons who have been elected as honorary members by a majority vote of the members present at any regular session of the annual meeting.

PROCESS

Candidates for honorary membership shall be selected by the following procedure:

- The prospective candidate shall be proposed to the Board of Directors by an active member of the Association **60 days prior to the annual meeting**.
- The proposal shall be in writing, giving full details with respect to the past service of the candidate, highlighting those areas that may warrant acceptance into honorary membership.
- The Board of Directors shall review all such proposals and, based on the information provided, decide whether or not to recommend the individual for honorary membership at the annual meeting. Only the names of those individuals being recommended for honorary membership shall be brought to the annual meeting.
- Members submitting proposals shall be notified of the Board's decision.

NOMINEE FOR HONORARY MEMBERSHIP AWARD

Nominee:

Nominee Board or Association:

Nominated by:

(name and board)

Signature:

Please provide full details attached to this nomination with respect to the past service of the nominee, highlighting those areas that may warrant acceptance into honorary membership.

Return by August 3, to:

Kevin Sun, President

OCSBOA

730 Courtneypark Dr. W.

Mississauga, Ontario L5W 1L9

Email: kevin.sun@dpcdsb.org

or

Peter Marchini – Fax: **519-979-4468**

Email: marchinip@sympatico.ca

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NOMINATION FORM

OUTSTANDING CONTRIBUTION AWARD

To be returned by August 31, 2018

Purpose: Each year the Ontario Catholic School Business Officials' Association undertakes to recognize the hard work, dedication and service of members who have made significant contributions to the Association and/or Catholic Education in the Province of Ontario. This award may also be extended to members of Catholic Partner Organizations.

Criteria: To be eligible, the nominee must be a member of the **Association or of a Catholic Partner Organization**. The individual chosen for this award will have made a significant contribution to the ongoing activities of the Association and/or to the cause of Catholic Education in the Province of Ontario.

Process: Annually the Board of Directors will accept submissions from Association Members outlining the rationale for proposing the candidate. The Board of Directors will determine if there are any suitable candidates for the Award. Suitable candidates, upon approval of the Board of Directors, will be recognized at the banquet of the annual conference.

NOMINEE FOR OUTSTANDING CONTRIBUTION AWARD

Nominee:

Nominee Board or Association:

**Nominated by:
(name and board)**

Signature:

Please provide a brief resume and supporting evidence of the nominee's contribution to the Association and/or Catholic Education in the province of Ontario.

Return to: Kevin Sun, President
OCSBOA
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Mississauga, Ontario L5W 1L9 Email: kevin.sun@dpcdsb.org

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Fax: 519-979-4468